

मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर

MALVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

पंजिका संख्या / F.4/N.VII-1/22-24-Acad.OS / 5130

Dated 8 September 2025

NOTICE

Sub: Submission of claim form for the remission of fees by the Students admitted in 1st Year B.Tech./ B.Arch. Programme through JoSAA/CSAB during the year 2025-26.

Students admitted in 1st year B. Tech./B. Arch Programme during the academic year 2025-26 are hereby informed that as per MHRD Order F.No.33-4/2014- T.S.III dated 24th June 2016 and clarification dated 02nd July 2016, the following students are eligible for claiming remission of fee:-

- a) The most economically backward students (whose family income is less than Rs. 1.00 lakh per annum) shall get full remission of the fee.
- b) The other economically backward students (whose family income is between Rs.1.00 Lakh to Rs.5.00 lakhs per annum) shall get a remission of 2/3rd of the fee.

Eligible students are required to fill a Claim Form on ERP by **05th October 2025** and deposited the hard copy of the original income certificate (**duly signed by a designated authority/revenue officer, not below the rank of Tehsildar**) alongwith other required documents (as mentioned below) during 4 PM to 5:30 PM at the UG Desk in the Office of the Dean, Academic, Prabha Bhawan latest by **10th October 2025**.

List of Documents (duly signed and self-attested):

1. Claim Form (To be filled and printed from ERP Path: My Activities>>My Challans>>Claim for the remission of fee).
2. **Copy of Income Certificate**, a family income certificate (from all sources) duly issued by designated authority at the District/Sub. Division/ Block Etc. level for certification of income and to issue proof of income certificates to enable students to avail benefits **for Financial Year 2024-25**
3. Affidavit to be submitted by parents of the student (as per enclosed format) on the stamp of Rs.50/-
4. **Income Tax Return for financial year 2024-25 (Assessment Year 2025-26)**
5. Institute fee challan (fee other than hostel fee deposited at the time of reporting to the institute)
6. Fee receipt of JoSAA/CSAB (Counseling fee).
7. Copy of Passbook/Cancelled Cheque of respective bank account.

The students are also advised to kindly check with their bank that their account is operative and eligible for the claimed refund. The process of refund will be initiated after the receipt of funds from JoSAA/CSAB. Tentatively in December 2025.


Dean (Academic)

Copy to:

1. All Head of the Departments.
2. 1st Year Coordinator.
3. Deputy Registrar (Academic)/Assistant Registrar (Academic).
4. Assistant Registrar (Accounts).
5. PS to Director.
6. PA to Registrar.
7. Webmaster MNIT Jaipur for uploading on Institute website.
8. All Notice Boards(Institute/Hostels)
9. Guard File


Dy. Registrar (Academic)

AFFIDAVIT (on Rs. 50/- Stamp Paper)

I (Name of Father/Mother/Guardian) age years, Indian inhabitant, residing at (Full Address) inform that my son/daughter(Name) (Student ID) having been admitted to Malaviya National Institute of Technology Jaipur do hereby state and declare on solemn affirmation as under:

- i) That, my ward is taking admission claiming the tuition fee waiver/remission against the income certificate bearing No. dated..... submitted by me duly issued by the competent authority (Designated/Authorized by the Government).
- ii) That, the certificate submitted by me includes the annual income of all members of my family during the financial year 2024-25 (Income Tax assessment year 2025-2026).
- iii) That, I shall inform MNIT Jaipur in case my income exceeds the prescribed limits of exemption in tuition fee as per the letter dated F. No. 33-4/2014-TS.III dated June 24, 2016 and July 02, 2016.
- iv) That, I hereby solemnly aver and undertake that the above submitted Income Certificate is true and correct as per the norms of Government of India. In case the submitted Income Certificate is found untrue/false at any point of time. I am aware that I have to pay the full fee with penalty as imposed by the Institute. I am also aware that the Institute can take any disciplinary action against my ward and that it shall be acceptable to me.
- v) That, the said affidavit is true to the best of my knowledge and no facts have been hidden in it and not written untrue. I hereby, understand that in case any information regarding income certificate submitted by me found to be false or there is alteration/ misrepresentation of any facts, criminal case can be registered against me under the Indian Penal Code Section 177, 197, 198, 199, 200 and 420 and I am aware that, if found guilty, I can be punished with imprisonment for term of 3 to 7 years and fine.

I am making this Affidavit to produce the same before Malaviya National Institute of Technology Jaipur to indicate the income certificate submitted for tuition fee remission for the academic year 2025-26.

DEPONENT
(Father/Mother/Guardian)

Verification

Verified at on this day of, that the contents of the above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and noting material has been concealed therefore.

DEPONENT