



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Tender Document

For`

**Hiring of Tent Items for Inter-NIT Tournament
13-17 October 2023 at MNIT Jaipur**

F5(3306)ST/MNIT/SPORTS/2023

Email: swoffice@mnit.ac.in

**Jawahar Lal Nehru Marg, Malviya Nagar
Jaipur, Rajasthan 302017 (India)**



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Jawahar Lal Nehru Marg, Malviya Nagar Jaipur, Rajasthan 302017

Tel #: +0141- 2713312

Email: swooffice@mnit.ac.in

Website: www.mnit.ac.in

No. F5(3306)ST/MNIT/SPORTS/2023

Dated:22.09.2023

INFORMATION TO BE FURNISHED BY THE BIDDER

The bidder are required to provide the following details in the prescribed format and also enclose self attested copy in support of the information provided, wherever applicable:

1.	Name of the Bidder(Firm)	:	
2.	Address of the Bidder/Firm	:	
3.	Contact Phone number(s) of the bidder: Email ID:	: : :	
4.	Year of Establishment	:	
5.	GSTIN No. (Enclose certificate)	:	

This is to certify that I have under stood the terms & condition of the tender document and all the information provided above &enclosed is true to the best of my knowledge and belief.

Further, I have visited the actual site, where the services need to be provided, and submitted my quotation based on the same.

Signature of the Bidder

Date:



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Invitation for Bids / Notice Inviting Tender **F5(3306)ST/MNIT/SPORTS/2023**

Date: 22.09.2023

Malaviya National Institute of Technology, Jaipur is a premier Institute of Education and Research enacted by act of Parliament, Government of India. The Institute would like to procure the following Goods / Services. The Technical specifications, Allied requirements and Scope of Supply are given below.

Sr. No.	Tender No.	Name of Work	Single / Two Bid
1	F5(3306)ST/MNIT/SPORTS/2023	Hiring of Tent Items for Inter NIT Tournament 13-17 Oct. 2023	Single Bid

1. Limited tender enquiry is invited for tendering process and the Tender Document can be downloaded from the Tender. The complete Tender document can be viewed and downloaded only from the website (www.mnit.ac.in) and CPPP site <https://eprocure.gov.in/epublish/app> during the tender period.

Event	Date & Time
Tender Publishing Date	22/09/2023
Bid Submission Start Date	22/09/2023
Bid Submission End Date	09/10/2023, 12:00 Noon
Bid Opening Date	09/10/2023, 02:00 pm

2. The address for submission of EMD/Bid Security, Bid and for obtaining further information:
Office of SAS Officer
Sports Complex
MNIT Campus, JLN Marg Jaipur
3. Bid Security/Earnest Money Deposit & Tender Fee

(i)	The amount of EMD shall be Rs. 21,000.00 (Twenty one thousand only)
(ii)	The Earnest Money Deposit shall be deposited through Bank Guarantee/Demand Draft drawn in favour of "Registrar, MNIT Jaipur". The original Bid Security/EMD must be delivered to address mentioned in Sr.No.2 above on or before bid submission date and time as mentioned in "Date Sheet" failing which the bid shall be summarily rejected.

The Director, MNIT Jaipur reserves the right to accept or reject any or all tenders / offers either in part or in full or to annul the tender process at any stage or to split the order without assigning any reasons there for.

4. INVITATION FOR LIMITED TENDER

Bidder has to submit document duly numbered. The Tender should be submitted in the following manner:-

- The **First Envelope** should contain EMD of **Rs. 21,000.00 (Refundable)** in the form of Demand Drafts drawn in favour of “**Registrar, MNIT Jaipur**” payable at Jaipur or Bank Guarantee in prescribed format with validity of 90 days from the date of opening of bid.
- The **Second Envelope** should contain the documents regarding eligibility criteria and **Financial Bid in given format only**. Services offered should be strictly as per specifications mentioned in this Tender Document.
- The first & second envelopes should be enclosed in a larger envelope duly sealed. All pages of the offer must be signed, sealed & numbered. The bids complete in all respect must be submitted through Speed Post/Courier and also by hand by depositing in the Tender Box as given in point 02 of NIT.
- Tenders will be deposited upto 09.10.2023 at 12 Noon. Representatives of the bidders are invited to attend the bid opening meeting. The Financial Bids will be opened on dated 09.10.2023 at 02.00 PM.

5. INSTRUCTIONS TO THE BIDDERS

I. PROPOSED EVENT : Inter NIT Tournament-2023

II. ELIGIBILITY CRITERIA

- a) Experience of working with at least One PSU's/Govt. Sector/Reputed Private Sector during last 3 years or has annual turnover of 50 Lacs or more.

III. REJECTION OF BIDS

The Bid will be considered Non Responsive & summarily rejected in case it does not fulfill any one or more of the following conditions:-

- a). If Bid processing fees is not enclosed.
- b). If EMD is not provided by the bidder.
- c). If the bidder tries to put any influence.
- d). If the bidder furnished false information.
- e). If the Authorized Signatory has not signed with official seal on all pages of the bid document.
- f). Any bid received by MNIT Jaipur after the bid due date/time prescribed in the Tender Document shall be rejected.
- g) Any bid indicating conditions beyond those indicated in this Tender Document i.e. conditional bid shall be rejected.

IV. CRITERIA FOR SELECTION OF BIDDERS

1. The agency who quotes lowest in the financial bid shall be eligible for award of work after technical evaluation.
 - a. **Financial bid:** The financial bid is to be quoted in the prescribed format as at **Annexure-1**.
 - b. The Director, MNIT Jaipur reserves all the rights related to the opening, evaluation and cancellation of Bids without assigning any reasons thereof. The Director, MNIT Jaipur can accept OR reject the financial bids without assigning any reason and decision of the Director, MNIT Jaipur will be final & binding in this regard. In case of any ambiguity while comparing the rates offered by the bidders, The Director, MNIT Jaipur reserves all the rights to decide on the issue of identifying selected bidder

V. OTHER CONDITIONS:-

- a). **Liquidated Damages:-** The entire work as listed in the scope of work is to be completed by the Morning of **13.10.2023 (09.00 AM)**. The above time schedule is required to be strictly adhered to and followed. Liquidated Damages will be applicable, on the entire value of the contract. In case of delay in completion of a specific job beyond the date/time of completion as indicated above. Penalty would be applicable at the rate of 10% of the contract value for delay of each day, subject to maximum of 20% of the contract value. The penalty shall be recoverable from the EMD/ Bill submitted by the agency.

Further, in case of delay to deliver the work within stipulated program, MNIT Jaipur reserves the right to terminate the contract and get all the jobs or the delayed job completed through another agency of its choice. Any extra expenditure that MNIT Jaipur incurs for completion of the balance job/s through another agency on account of higher rates quoted by the new agency, will be recovered from the selected bidder's account or Performance Guarantee. Moreover, MNIT Jaipur shall also be entitled to all other legal proceedings as may be required for shortfalls in recovery.

b). Earnest Money Deposit (EMD)

- (i) The Bidder shall furnish, EMD of Rs 21,000.00/- (Rs. Twenty one thousand) in form of Demand Drafts drawn in favour of "Malaviya National Institute of Technology Jaipur" payable at Jaipur or Bank Guarantee in prescribed format with validity of days from the date of opening of bid in a separate envelope.
- (ii) No interest shall be paid on EMD.
- (iii) EMD of Bidders not short-listed will be refunded within 30 days from the date of declaration of Short-listed Bidders.
- (iv) The successful Bidder's EMD will be discharged upon the Bidder signing the acceptance, and furnishing the Performance Guarantee.
- (v) The EMD may be forfeited either in full or in part, at the discretion of MNIT Jaipur, on account of one or more of the following reasons:-
 - a) The Bidder withdraws their Bid during the period of Bid validity of 30 days.
 - b) Bidder does not respond to requests for clarification of their Bid.
 - c) Bidder fails to co-operate in the Bid evaluation process, and
 - d) In case of a successful Bidder, the said Bidder fails:
 1. to sign the acceptance in time; or
 2. to furnish Performance Guarantee.

c). Performance Guarantee

- (i) The selected bidder shall submit Performance Guarantee / Demand Draft equal to 10% of the contract price to the Office of SA & Sports Officer at the time of award of work and shall be issued as per the given format and shall be issued from any Scheduled Bank.
- (ii) The performance guarantee shall be valid for the period of contract and which will be released after successful and satisfactory completion of the event.
- (iii) If the selected bidder fails to remit the performance guarantee, the EMD submitted by him will be forfeited and his bid will be held null and void.

d) Payment Terms

Within 30 days after successful completion of the event.

e) Additional Conditions:-

- i) Director MNIT Jaipur reserves the right to reject any or all the Bids without assigning any reason whatsoever.
- ii) The bidder must comply with the terms and conditions of contract. No deviations shall be entertained.
- iii) In case of any dispute, decision of competent authority at MNIT Jaipur will be final and binding.
- iv) The bidder must furnish a declaration to the effect that it has not been blacklisted in the recent past by any Government Authority / Public Sector Organization etc.

VI. Force Majeure

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligations under this contract shall be prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions quarantine restrictions, strikes, lockouts or act of God (herein after referred to as events) provided notice of happenings, of any such eventually is given by party either party to the other within 21 days from the date of occurrence thereof, neither party shall be reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance, or relay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the Director MNIT Jaipur will be final and conclusive.

VII. Arbitration

- (a) If a dispute of any kind whatsoever arises between the MNIT Jaipur and the bidder in connection with, or arising out of, the Contract or the execution of the works or after their completion and whether before or after the repudiation or other termination of the contract, including any disagreement by either party with any action, in action, opinion, instruction, determination, certificate or valuation of the Engineer, the matter in dispute shall be settled by arbitration in accordance with the Indian Arbitration and Conciliation Act, 1996 or any statutory amendment thereof.
- (b) The reference to arbitration may proceed notwithstanding that the works shall not then be or be alleged to be completed, provide always that the obligations of the MNIT Jaipur and the bidder shall not be altered by reason of the arbitration being conducted during the progress of the works. Neither party shall be entitled to suspend the works, payments to the bidder shall be continued to be made as provided by the contract.
- (c) Arbitration proceedings shall be held at Jaipur and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- (d) All arbitration awards shall be in writing and shall state the reasons for the award.
- (e) Penalty/Liquidate Damages shall not fall under the Arbitration clause.

VIII) Cancellation / Postponement of Programme

In case the organizing of the Event is cancelled or postponed due to any reason, no claims shall be made by the bidder on MNIT Jaipur.

6. Special Terms and Conditions

1. No advance will be paid to the contractor.
2. MNIT, Jaipur reserves the right to curtail or enhance the scope of work either by removing of certain items entirely or by reducing/increasing the quantities of certain items as required by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work actually carried out.
3. In case of defective works the same shall be rectified by the Contractor at his own cost
4. The contractor will be responsible for transportation of all material related to his/her work and no extra payment will be made by the Institute on this account.
5. All material used should be very high quality. If the material used is not of good quality deduction will be made from the bill.
6. As the Tournament is an important event of the Institute, timely completion of work and quality of material would be important. A committee in this regard may inspect material to be used for the work before awarding the work
7. Subletting the awarded work to other party is not allowed. If found, appropriate action will be taken against successful bidder.
8. The validity of the tender shall be at least 30 days from the date of opening of Tender
9. Number of participants are not certain. Bid evaluation will be done on the basis of No. of participants known at the date of opening of bid.

IX). ANNEXURE (To be filled up and submitted by the bidders)

a).Annexure-1 :-Financial Bid Format

Financial Bid Format

Annexure -1

List of Items of Accommodation, Tent and others:

S. No.	Items	Unit	Rate each per day
1	Blanket	Each	
2	Mattress 6x3 cotton	Each	
3	Pillow with cover	Each	
4	Bed sheets	Each	
5	Bucket big size	Each	
6	Mug plastic	Each	
7	Chair PVC	Each	
8	Banquette chair with cover	Each	
9	Leather sofa with cover	Each	
10	Central table(Glass)	Each	
11	Table with cover and frill (big size)	Each	
12	Pipe pandal	Per Sqr. Mtr.	
13	White Wall (Cloth)	Per Sqr. Mtr.	
14	Pole with flag	Each	
15	Generator 62.5 kv(Silent and Others)	Each	
16	Generator 125 kv(Silent and Others)	Each	
17	Halogen	Each	
18	Metal Light	Each	
19	LED Light	Each	
20	Stage (For Gym Weight Lifting)	Per Sqr. Mtr.	
21	Chair VIP	Each	
22	Chair VVIP	Each	
23	Truss Gate 12'X12'	Each	
24	Green/Red Carpet	Per Sqr. Mtr.	
25	Canopy 20X20 (Water Proof)	Each	
26	Carpet on wooden area	Per Sqr. Mtr.	
27	Truss Pandal	Per Sqr. Mtr.	
28	Dari	Each	
29	Mattress 6x3 45 mm thik Dunlop	Each	
30	Printed Wall (cloth)	Per Sqr. Mtr.	
31	Pagoda Canopy 6 mtr x 6 mtr	Per Sqr. Mtr.	
32	Green Agro. Net	Per Sqr. Mtr.	
33	Printed carpet	Per Sqr. Mtr.	
34	Calcutta Canopy 6x12	Each	
35	Quilt with Cover	Each	

