

Malaviya National Institute of Technology Jaipur

Jawahar Lal Nehru Marg, JAIPUR-302017 (Rajasthan)

**Ministry of Education
(Government of India)**



Single Tender Enquiry

For

**Procurement of SketchUP Studio for Education 40 User Lab
(Per Year)**

NIT Number: F5(19)ST/MNIT/ARCH/2021

Date:12.05.2022

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY

JLN MARG, JAIPUR-302017

To,

**M/s Dolphin Computers,
1209, 12th Floor, ITL Tower, B-8, Netaji Subhash Place,
Pitam Pura, New Delhi- 110034**

Email id: javed@dolphincomputers.co.in

Sub: Invitation for Quote for the Purchase of (SketchUP Studio for Education 40 User Lab (Per Year))

Registrar, Malaviya National Institute of Technology Jaipur invites Quote from M/s Dolphin Computers, New Delhi, the hard copy of your offer is required to be submitted positively to this institute. The hard copy is to be addressed to the office of Deputy Registrar (Stores & Purchase) MNIT, JLN Marg, Jaipur -302017. This hard copy is to be submitted at the aforesaid address on or before dt. 03.06.2022 The Important information related to tender are as follows:

S. No.	Articles	Specifications	Qty.
1	SketchUP Studio for Education 40 User Lab (Per Year)	Version: SketchUP Studio Educational Compatibility: Windows Maker: Trimble SketchUP	01

1. The bids should contain the following document:

- i. Detailed technical product catalogue.
- ii. Bidder should be the manufacturer / authorized dealer. In case bidder submitted the bid on behalf of OEM than Letter of Authorization from original equipment manufacturer (OEM) specific to the tender enquiry should be enclosed (as per Annexure A).
- iii. A certificate from OEM to the affect that the said good/software is a proprietary item
- iv. A certificate to the affect that the price quoted by you is the lowest and not more than the price quoted to other Educational Institutes in India.
- v. A certificate to the affect that your firm has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

- vi. List of industrial and educational establishments(if any) where the items enquired have been supplied must be provided.
 - vii. Declaration of Local Content (as per annexure-B)
2. **Validity:** The validity of the offer shall remain valid for 90 days from the date of submission of the offer.
 3. **Award of Contract** MNIT, Jaipur shall award the contract to the bidder whose bid has been accepted and determined as responsive.
 4. **Installation:** The supplier is required to do the installation and demonstration of the equipment / software within two weeks of the arrival of materials at the MNIT Jaipur, site of installation.
 5. **Payment Terms:** For Indigenous supplies, 100% payment shall be made by the Purchaser against delivery, inspection, successful installation, commissioning and acceptance of the equipment at MNIT Jaipur in good condition and to the entire satisfaction of the Purchaser and on production of unconditional performance bank guarantee
 - i. GST Deduction at source as per Order/ notification of the Govt.
 - ii. GST No of MNIT Jaipur is **08AAAJM0351L1Z6**
 - iii. HSN/SAC No of the items must be clearly mentioned in the quotation along with GST No.
 - iv. As per Notification No. 45/2007- Central Tax (Rate) dated 14.11.2017 and 47/2017- Integrated Tax (Rate) dated 14.11.2017, issued by Ministry of Finance, MNIT Jaipur will avail 5% GST rate, on the items, as mentioned in the Notification.
 - v. MNIT Jaipur is exempted from paying custom duty under notification No.51/96 (partially or full) and necessary “Custom Duty Exemption Certificate” can be issued after providing following information and Custom Duty Exemption Certificate will be issued to the shipment in the name of the Institute, no certificate will be issued to third party:
 6. **Defective Item:** If any of the Item supplied by the Supplier is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the committee will have the right to reject the item or its part. The prices of such item shall be refunded by the Supplier with 18% interest if such payments for such item have already been made. All damaged or unapproved goods shall be returned at suppliers cost and risk and the incidental expenses incurred thereon shall be recovered from the supplier. Defective part in item, if found before installation and/or during warranty period, shall be replaced within 7 days on receipt of the intimation from this office at the cost and risk of supplier including all other charges. In case supplier fails to replace above item as per above terms & conditions, MNIT Jaipur may consider "Banning" the supplier.

- 7. Liquidated Damages (L.D):** If a supplier fails to execute the order in time as per the terms and conditions stipulated therein, it will be open to the purchaser to recover liquidated damages for delay in delivery and installation from the supplier at the rate 0.5% of the value of the order per week subject to a maximum of 10% of the total order value. The L.D charges can be increased in case of gross violation of the Purchase Order terms as decided by the Director of the Institute.
- 8. Cancellation:** MNIT Jaipur reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.
- 10.** All disputes are subject to Jaipur jurisdiction.
- 11.** Must ensure the price bid/financial bid be furnished as per the price bid format (Annexure-C)

Deputy Registrar (S&P)

MANUFACTURERS' AUTHORIZATION FORM

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the Instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer].

Date: [insert date (as day, month and year) of Bid
Submission] Tender No.: [insert number from Invitation
for Bids]

To: [insert complete name and address of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Tenderer] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer] Title:
[insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Tenderer]

Dated on _____ day of, [insert date of signing]

DECLARATION OF LOCAL CONTENT

(To be given on Company Letter Head – For tender value below Rs.10 Crores)
(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for tender value above Rs.10 Crores)

To,

The Director,

Malaviya National Institute of Technology, Jaipur

Subject: - Declaration of Local Content

Tender Reference No:

Name of Tender/Work: _____

1. Country of Origin of Goods being offered: _____
2. We hereby declare that items offered has _____% local content.

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.”

Yours faithfully,

(Signature of the bidder, with Official Seal)

FORMAT FOR PRICE BID SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	GST as per Applicable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____