

No. F. 1-32/2021-Sch.4  
Government of India  
Ministry of Education  
(Department of School Education and Literacy)

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Shastri Bhawan, New Delhi,  
the 13<sup>th</sup> December, 2021

To,

All Recognised Research Institutions/ Universities/ Autonomous, Semi Government  
or Statutory Organisations under Ministry of Education.

**Subject: Appointment to the post of Joint Director, Pandit Sunderlal Sharma Central  
Institute of Vocational Education (PSSCIVE), Bhopal a constituent unit of the  
National Council of Educational Research and Training (NCERT)-reg.**

Sir/madam,

I am directed to forward herewith a copy of the Advertisement for appointment for the  
post of Joint Director, Pandit Sunderlal Sharma Central Institute of Vocational Education  
(PSSCIVE), Bhopal, a constituent unit of the National Council of Educational Research and  
Training (NCERT), for wider publicity in your organization.

2. The advertisement of vacancy has been published in the Employment News (dated 11  
December, 2021 to 17 December, 2021) and the same has also been hosted on the website of  
this Ministry ([www.education.gov.in](http://www.education.gov.in)) as well as that of NCERT ([www.ncert.nic.in](http://www.ncert.nic.in)) and the  
DoPT ([www.dopt.gov.in](http://www.dopt.gov.in)).

3. The Applications/ Nominations, duly recommended by the administrative/nominating  
authority and individual applications together with Bio-data and upto date Character Roll  
Dossiers (where relevant) of the candidates, duly prepared in the proforma attached and  
printed on A4 size paper, may kindly be forwarded so as to reach Shri T. S. Rautela, Director,  
Ministry of Education, Department of School Education & Literacy, Room No.-503, D-Wing,  
Shastri Bhawan, New Delhi-110001, by **10.01.2022**. Applications/Nominations not received  
through proper channel or not in prescribed proforma or received after the last date or found  
deficient in any manner shall not be entertained. While forwarding the  
application/nomination, it may be certified, after due verification that the particulars  
furnished by the applicant in the proforma are correct and no disciplinary case is either  
pending or contemplated against the applicant.

Yours faithfully,

Encl: As above.

  
(Khamngaihlun)

Under Secretary to the Govt. of India  
Tele: 23383414

Reg.

**Government of India**  
**Ministry of Education**  
**(Department of School Education & Literacy)**

**Advertisement for the post of Joint Director, Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE), Bhopal a constituent unit of National Council of Educational Research and Training (NCERT)**

Applications/ Nominations are invited from eligible persons for the post of Joint Director, Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE), Bhopal, a constituent unit of the National Council of Educational Research and Training (NCERT) having the Pay Scale of Rs. 1,44,200 - 2,18,200/- (Academic Level -14) (pre-revised Pay Band of Rs. 37,400 to 67,000/- (PB-4) with Academic Grade Pay Rs. 10,000/-). The Joint Director, PSSCIVE, Bhopal is the Head of this unit, which operates within the overall control of Director, NCERT. He/She will supervise, guide and coordinate all aspects related to day to day functioning as well as academic activities, including research, curriculum development and training in PSSCIVE, Bhopal which is a national resource institution in the area of vocational education. The appointment shall be made by transfer on deputation or short-term contract on tenure basis for a period upto five years or upto the age of 65 years of the candidate or till the age of his/her superannuation in his/her parent organisation or until further orders, whichever is earlier. *[In case a person, whose age of retirement is less than 65 years in his parent organization, is appointed as Joint Director, PSSCIVE, Bhopal, he/she will retire on attaining the age of superannuation as prescribed in his/ her parent organization.]* The Selection shall be made by the Central Govt. on the recommendation of a Search-cum-Selection Committee.

**Eligibility:**

**(a) Essential:**

- i. 5 years experience in Professor grade or equivalent with some exposure to professional/ technical coordination and supervision work or academic administration.
- ii. Experience of handling programmes in the area of programmes of national/international levels and ability to undertake, guide all aspects relating to vocational education.

**(b) Desirable:**

- i. Eminent scholar with published work of high quality.
  - ii. Experience of educational research, training, extension programme etc.
2. Maximum age limit for applying for the post:
- i. The applicant should not be more than 58 years of age as on the closing date of receipt of applications in case the age of his/her superannuation in his/her parent organization is 60 years.

- ii. The applicant should not be more than 60 years of age as on the closing date of receipt of applications in case the age of his/her superannuation in his/her parent organization is 65 years.

3. Applications/ Nominations duly prepared in the proforma annexed and printed on A4 size paper, should reach Shri T. S. Rautela, Director, Ministry of Education, Department of School Education & Literacy, Room No. - 503, D-Wing, Shastri Bhawan, New Delhi – 110 001, **through proper channel**, within 30 days from the date of publication of the advertisement in the Employment News. While forwarding the application/nomination, it may be certified by the prescribed authority in the parent organization of the person concerned that the particulars furnished by the applicant in the proforma are correct and no disciplinary case is either pending or contemplated against the applicant. **Applications not received through proper channel or not in prescribed proforma or received after the last date or found deficient in any manner shall not be entertained.**

ANNEXURE

**PROFORMA**

**APPLICATION FOR THE POST OF JOINT DIRECTOR, PSSCIVE, BHOPAL**

1. Name (in Block Letters):
2. Father's/ Husband's Name:
3. Date of Birth:
4. Age of superannuation in parent organization:
5. Date of superannuation in parent organization
6. Age as on the last date for receipt of application:
7. Gender:
8. Nationality:
9. Permanent Address (in Block Letters):
10. Present Address (in Block Letters):

Recent  
photograph

11. (i) Telephone No.:

(ii) Mobile No.:

(iii) E-mail id:

12. Present post held (Designation) and address of present office with telephone no. (in Block Letters):

13. Educational Qualifications (Bachelor's Degree onwards):

Exam Passed	University	Year of Passing	Subject/ Area	Percentage of Marks/ Grade

14. Details of Posts Held (including the present post)

Name of the Office/ Institution	Post Held	From	To	Scale of Pay/Level of pay	Whether Regular or Temporary	Nature of Duties

15. Details of 05 years experience in professor grade or equivalent:

16. Details of exposure to professional/ technical/ coordination and supervision work or academic administration:

17. Experience in the field of educational research, training and extension programme and Vocational Education:

18. Details of publications:

19. Any other information not covered above which the candidate desires to provide:

I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/ candidature is liable to be summarily rejected at any stage and if I am already appointed, my service is liable to be terminated without any notice.

Place:

Date:

(Signature of the Candidate)

Remarks/Recommendations of the Nominating Authority:

Forwarded. The information furnished above has been checked from the relevant records and found to be correct. **It is also certified that no disciplinary case is either pending or being contemplated against the applicant.**

(Signature of the Forwarding/ Nominating Authority with Designation)