

ADMINISTRATIVE MANUAL



MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

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Vision Statement

To create a center for imparting technical education of international standards and conducting research at the cutting edge of technology to meet the current and future challenges of technological development.

Mission Statement

To create technical manpower for meeting the current and future demands of industry: To recognize education and research in close interaction with industry with emphasis on the development of leadership qualities in the young men and women entering the portals of the Institute with sensitivity to social development and eye for opportunities for growth in the international perspective.

Quality Policy

MNIT shall strive to impart knowledge in such a manner as to achieve total satisfaction of students, parents, employers, and the society.

Institute Motto

योग: कर्मसु कौशलम्

PREFACE

Although the basic structure of organizational functions and powers of an institute are laid down in its Act and Statutes, a large number of rules and regulations, ordinances, policy decisions are formulated by the Board of Governors, Senate and other authorities of the institute for regulating day-to-day work of the expanding activities of the institute. In order to ensure transparency and help the academic and administrative functionaries of the institute to discharge their responsibility with ease and efficiency, the Institute had in November 2013 prepared an Administrative Manual. I do hope that the Administrative Manual will help the academic and administrative functioning of the Institute. Many administrative functionaries of the Institute have put in their efforts in updating the Administrative Manual and I would like to place on record my appreciation for the work done by them. Any suggestions for additions and improvements in the Manual are welcome and users are requested to send the same to the Registrar

DIRECTOR
MNIT Jaipur

TABLE OF CONTENTS

S.No.	Title	Page No.
1	The Institute, its History, its Authorities and Officers	
2	Organizational Structure of the Institute- Authorities and Their Functions	
3	Staff, Creation of Posts, Recruitment, Terms and Conditions of Service and Other Personnel Matters	
4	Reservation of Posts for Scheduled Castes/Scheduled Tribes/Other Backward Classes/Ex-Servicemen and Physically Handicapped	
5	Disciplinary Action, Penalties and Appeal	
6	Estate Office, Rules for Allotment of Residences on the Campus and Other Matters under Estate and Works.	
7	Leave Rules, Rules regarding Faculty Development, Secondment Faculty Exchange, Deputation etc.	
8	Guidelines for Financial Assistance, Holding of Conferences etc.	
9	Miscellaneous Matters	
10	Comprehensive Stores and Purchase Rules for Purchases from Institute Non-Recurring & Recurring Funds and Funds of Sponsored/Consultancy Projects	

CHAPTER 1

THE INSTITUTE, ITS HISTORY, ITS AUTHORITIES AND OFFICERS

S.No.	Title	Page No.
1.1	Preamble	
1.2	History of the Institute	
1.3	Objectives of the Institute	
1.4	Visitor	
1.5	NIT Council	
1.6	Authorities of the Institute	
1.7	Board of Governors	
1.8	Chairman, Board of Governors	
1.9	Senate	
1.10	Finance Committee	
1.11	Building & Works Committee	
1.12	Director	
1.13	Deputy Director(s)	
1.14	Deans	
1.15	Registrar	
1.16	Heads of Departments/Centres	