



EVENT REPORT

PHYSICAL REPORTING

Date : 17 August 2026 – 18 August 2026

Time : 9AM – 5PM

Venue : VLTC, MNIT Jaipur

Introduction

Physical reporting is a key stage in the admission process, where newly admitted students complete the paperwork required to join the institute. To make this stage smooth and well organised, the Science and Technology Society's team provided on-ground support at the Vivekananda Lecture Theatre Complex (VLTC), MNIT Jaipur.

The aim was a systematic, hassle-free experience for students and their parents, with clear guidance at every step of the process.

Key Responsibilities

Student Assistance: Guiding students through the reporting formalities and helping them locate the appropriate counters.

Parent Guidance: Giving parents directions and information about the reporting process and designated areas.

Queue and Crowd Management: Regulating the movement of students and parents to keep queues orderly and prevent congestion.

On-site Support: Answering general queries and directing students and parents to the concerned personnel when required.

Crowd Management and Public Assistance

Students arrived with their parents throughout the reporting period, resulting in a considerable gathering at the venue. Team members were stationed to guide visitors, manage queues, and keep movement orderly.

By offering clear directions and explaining the procedures, the team reduced confusion and helped students and their families complete the process with ease.





Conclusion

The Science and Technology Society's team support contributed to an organised and welcoming first experience for the incoming batch and their families at MNIT Jaipur.