



Advt. Ref. No. IIITDWD/REC/REGISTRAR/2023/785

Date: 28/12/2023

ADVERTISEMENT FOR THE POSITION OF REGISTRAR
[through Direct Recruitment/ Deputation/ Contract Basis]

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DHARWAD, an Institute of National Importance, under Ministry of Education (MoE), Government of India (GoI), invites online applications from Indian Nationals for the post of Registrar.

Minimum Qualification & Experience:

The details of essential qualification, experience and other criteria are as shown below:

1	Name of the Post	Registrar
2	Number of post [s]	01[UR] – (Unreserved)
3	Classification	Group A
4	Pay Level as per 7th CPC	14
5	Initial Basic Pay	₹ 1,44,200/-
6	Age Limit for Direct recruitment	Upper Age Limit: 55 Years [This may be relaxed in exceptional cases]
7	Essential and other Qualification Qualifications:	
	A. Essential Qualifications: i. A postgraduate degree with at least 55% marks [or equivalent grade{s}]. ii. At least 15 years of experience as Assistant Professor in AGP (Academic Grade Pay) of ₹ 7000/- (or equivalent as per the 5 th CPC (Central Pay Commission scale) and above along with experience in educational administration: OR 8 years of experience in AGP of ₹ 8000/- (or equivalent as per the 5 th CPC scale and above) including experience as Associate Professor along with substantial experience in educational administration; OR 15 years of administrative experience, of which 8 years as Deputy Registrar in GP (Grade Pay) ₹7600/- or an equivalent post. B. Desirable Qualifications: i. Qualification in the area of Management /Engineering/ Law and ii. Experience in Computerized administration/Accounts & Finance/Stores & Purchase/ Legal/Establishment matters.	
8	Method of Recruitment	Direct Recruitment / Deputation / Contract basis for an initial period of three [3] years and further extendable for a maximum of another two [2] years or till attaining the age of 62 years whichever is earlier or as fixed by MoE, GoI by orders issued in this regard from time to time

General Information and Instructions:

- a. Applications are invited from Indian nationals for the post of Registrar.
- b. Candidates are required to carefully go through the details of qualifications, experience and instructions available on the Institute website. They should satisfy themselves, before applying that they possess at least the minimum essential qualifications, experience etc. as laid down in the advertisement.
- c. The last date for applying is 31/01/2024, 23:59 IST
- d. Applications received after the due date will be summarily rejected.
- e. All qualifications, experience and age limit will be considered as on 28th December 2023
- f. All degrees mentioned in the application should have been awarded by an Institute/University recognized by the State/ Central Government/other Statutory Bodies.
- g. As an Institute of National Importance, IIIT DHARWAD, strives to have a workforce which reflects all India character and hence candidates from all over the country are encouraged to apply.
- h. Candidates serving in Govt./Semi Govt./Autonomous/PSUs/Educational Institutes, should send their applications either THROUGH PROPER CHANNEL or should furnish a NO OBJECTION CERTIFICATE (NOC) from the Competent Authority of the Organization serving, at the time of interview. Submission of NOC with application is not mandatory. However, they should submit an undertaking to that effect. Without NOC, candidates, who have not applied through proper channel, will not be allowed to attend the interview.
- i. The Institute reserves the right to evolve any screening/selection process at the sole discretion of the Director, IIIT DHARWAD, such as written test/interview etc., if the number of applicants is large for the post.
- j. Candidates who are shortlisted for the interview will have to produce original documents in support of all the particulars mentioned in the application regarding their educational qualifications, experience and other claims etc. together with one set of self-attested copies of all the documents, at the time of interview.
- k. Age relaxation for different categories shall be as per MoE, Govt. of India norms.
- l. Mere fulfilment of minimum qualifications and experience requirement does not entitle candidate to be called for an interview.
- m. The Institute reserves the right to set higher norms than the minimum while shortlisting, considering the specific requirements of the Institute. The decision of the Shortlisting/ Selection Committee of the Institute in all matters related to the selection process/ interview shall be final and no correspondence from the candidates will be entertained in this regard.
- n. Canvassing in any manner would entail disqualification of the candidates.
- o. Applications which without relevant supporting documents/ received after the last date/ without application fee, will be outright rejected.
- p. Candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, his/her candidature will be cancelled and further, the candidate is liable for criminal action.
- q. Any subsequent changes in recruitment rules or any other guidelines received from the Ministry of Education shall be applicable accordingly. All such changes will be put up in the Institute website only.
- r. The Institute reserves the right to modify/defer/cancel the advertisement/recruitment process at any stage without assigning any reason.

- s. The candidates are required to have at least one email id and mobile number which can be used during the entire selection process for communication.
- t. No TA/DA will be paid for attending the interview.
- u. A non-refundable application processing fee of ₹ 500/- for general and ₹ 250 for SC/ ST/ PwD/ EWS/ Women candidates must be paid via SBI Collect through the following link, [<https://www.onlinesbi.sbi/sbicollect/icollethome.htm?corpID=873279>].
- v. Legal disputes regarding recruitment process, if any, with IIIT DHARWAD, will be restricted to the jurisdiction of Hon'ble KarnATaka High Court Bench of DHARWAD only.
- w. Visit <https://iiitdwd.ac.in/Careers.php> to apply.

Sd/-
Officiating Director
IIIT DHARWAD

	<p>भारतीय सूचना प्रौद्योगिकी संस्थान धारवाड INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DHARWAD [An Institute of National Importance Established by an Act of the Parliament of India] Ittigatti Road, Near Sattur colony, Dharwad-580009</p>
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<p>Sd/- Officiating Director</p>	