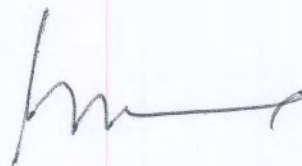


MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

Minutes of the 20th Meeting of the Board of Governors

The 20th meeting of the Board of Governors of the Malaviya National Institute of Technology, Jaipur was held on 10th July, 2010 at 3.00 p.m. in the Board Room of the Institute. The following were present:

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| 1. | Shri Mukul Kasliwal
Chairman MNIT &
Chairman MW Corp
Mumbai | Chairman |
| 2. | Shri N.K. Sinha, IAS
Joint Secretary
MHRD, New Delhi | Member |
| 3. | Shri Vipin Chandra Sharma, IAS
Principal Secretary
Technical Education Department
Government of Rajasthan, Jaipur | Member |
| 4. | Prof. Venugopal Reddy
Ex-Vice Chancellor, Andhra University
Waltair | Member |
| 5. | Prof. Ranjit Singh
D-42, Aiyudh Vihar
Sector - 13, Dwarka
New Delhi - 110 075. | Member |
| 6. | Prof. R.P. Dahiya
Director, MNIT Jaipur | Member |
| 7. | Prof. S.C. Pathak
Department of Mechanical Engineering
MNIT Jaipur | Member |
| 8. | Dr. (Mrs.) Jyoti Joshi
Associate Professor
Department of Chemistry
MNIT Jaipur | Member |
| 9. | Shri Naveen Soi
Director (Finance)
MHRD, New Delhi | Special Invitee
Representing Shri S.K. Ray,
Financial Adviser, MHRD |
| 10. | Shri Sanjiv Anand
Managing Director
Cedar Management Consulting Pvt. Ltd.
Mumbai | Special Invitee |
| 11. | Shri P.S. Dhaka
Registrar MNIT
Jaipur | Secretary |



The Board members Prof. Surendra Prasad, Director IIT Delhi; Prof. S.C. Saxena, Director IIT Roorkee; Shri A.K. Chhatwani, Sr. Executive Vice President, Larsen & Toubro Ltd.; Shri Abhay Jain, Director, M/s. Ambika Petro Chemical (P) Ltd. Bangalore and special invitee Shri. B.S. Meena, Secretary Heavy Industries, Government of India, New Delhi could not attend the meeting.

The Chairman welcomed the members present in the meeting and the agenda items were taken up. The decisions made in the meeting were as follows:

General: Like in the earlier meetings, the progress made in the Institute after the last BoG meeting was presented before the Board. The progress was appreciated. While the progress of the Institute was presented Shri N.K. Sinha, Joint Secretary, MHRD noted that there has been over cent per cent increase in the sanctioned student strength during the past five years. This was appreciated as the Ministry had made financial provision only for 54 per cent increase in the student strength due to OBC reservation. The Director mentioned that this could be achieved because of BoG support and sharing of responsibilities by all in the Institute. Shri Sanjiv Anand made a brief presentation highlighting the ADU strategy for capacity expansion and achievement of excellence in academic institutions. A copy of the MNIT vision document was handed over to him and he offered to prepare a similar plan for MNIT.

Item No. 20-1.0: Visit to the Department of Mechanical Engineering

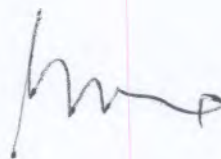
The Board members; Shri N.K.Sinha, Prof. Venugopal Reddy, Prof. Ranjit Singh, Prof. S.C. Pathak, Dr. (Mrs.) Jyoti Joshi and Prof. R.P.Dahiya visited the Department of Mechanical Engineering on 10.7.2010 at 11.00 a.m. Dr. Jyotirmay Mathur made a presentation about the departmental activities in the combined meeting of the Board members and the departmental faculty. The Board members also interacted with the students of the department. Thereafter, the central workshop and laboratories were visited. Shri N.K. Sinha, Joint Secretary, MHRD asked the faculty members and the students to work on real life projects as a part of their curriculum. A group of students working for designing an all terrain vehicle made a presentation of the project. The design of the vehicle has been accepted by SAE in the second round of assessment. This will be considered in the final round of Baja competition organized by SAE. The Board members who visited the department appreciated the achievement. In the BoG meeting Prof. Vegugopal Reddy apprised the Board about the visit. He mentioned that the Board members who visited the Department were satisfied with the work done in the department. It was, however, remarked that the departmental faculty should take up more research and consultancy projects and the students should be encouraged to work on real life projects.

Item No. 20-2.0: To confirm the minutes of the 19th meeting of the Board of Governors held on 7th November 2009

The minutes of the 19th meeting Board of Governors were circulated and no comments were received. The Board confirmed the minutes.

Item No. 20-3.0: To note the action taken on the decisions made in the 19th meeting of the Board of Governors

The action taken on the decisions made in the 19th meeting were noted.



Item No. 20-4.0: Items for consideration

Item No.20-4.1: To consider the minutes of the Finance Committee meeting

Sixteenth meeting of the Finance Committee (FC) was held on 10.7.2010 at 2.00 p.m. The Board was apprised of the decisions which were accepted. Minutes of the F C will be circulated to the Board members.

Item No.20-4.2 To consider the minutes of the Building & Works Committee meetings

Minutes of the 13th, 14th and 15th meetings of the Building & Works Committee held on 4.1.2010, 21.3.2010 and 24.6.2010 respectively were placed before the Board. There was detailed discussion on the BWC item Nos. 15.2.0(b) and 15.3.1. The first item was for awarding work order to construct another floor on the existing academic blocks and item No.15.3.1 was for awarding work order for construction of lecture theatre complex. In the first case for raising a floor on academic blocks the Board observed that the tender committee has negotiated with the lowest bidder M/s. Anand Construction Group, Jaipur. Shri N K Sinha, Joint Secretary was of the opinion that an offer be also made to CPWD to raise a floor on each of the remaining blocks with the same terms and conditions.

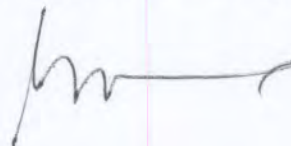
The Chairman suggested that since the Ministry's grants/money are involved, it is best for the Building & Works Committee to review the matter in the presence of officials from the Ministry at appropriate level and the Ministry should expressively approve the decision taken by the BWC on the matter.

In any case, the Chairman said that the information provided to the Board is not adequate and therefore, suggested that the matter needs to be vetted by officials from the Ministry and its Expert Committee members.

The Chairman, BOG, further conveyed that since the appointment of the Chairman and the Board is non-executive in nature and all the powers are vested in the Ministry, the Ministry should come out with a clear cut directive in terms of approval for major policy and expenditure items in respect of running the Institute.

Item No.20-4.3 To consider the non-teaching cadre structure based on the MHRD norms

The MHRD has prescribed norms for teaching and non-teaching positions with reference to student strength. According to these norms the student-teacher ratio is 12:1 and the teaching-non-teaching ratio is 1:1.1. The Ministry has sanctioned 235 teaching positions for MNIT and accordingly, the non teaching positions work out to 260. The cadre structure of the non-teaching positions based on the sanctioned teaching positions was given in agenda item No. 20-4.3. The current sanctioned student strength is 4440 and the teaching and non-teaching positions following from that was given in the agenda item No. 20-4.10. The Board considered these two items together designating them as first phase and second phase respectively. A break up of the non-teaching positions for first phase also gave the number of staff already employed against each category. Mapping of these positions has been done by the Ministry of Human Resource Development while fixing salary of different cadres according to the 6th Central Pay Commission norms. Shri N.K. Sinha, Joint Secretary, MHRD suggested to take up the details of second



phase with Mr. Naveen Soi, Director Finance, MHRD. The BoG approved the first phase and decided that complete details be worked out for second phase in consultation with MHRD.

Item No.20-4.4 ***To consider award of Honorary Doctorate Degree (Ph.D. – Honoris Causa)***

This item was deferred in the last meeting of the Board and placed before the Board for consideration. The Board felt that there is no need of this at the moment and therefore, the matter was closed.

Item No.20-4.5 ***To consider norms for faculty development allowance made available by the 6th Pay Commission***

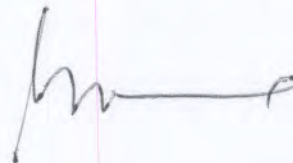
According to the 6th Central Pay Commission norms there is a provision of professional development allowance @ Rs. 1.00 lakh (one lakh rupees) per year per faculty with a maximum of Rs. 3.00 lakhs (three lakh rupees) in a block of three years. This can be used for professional development by the faculty members. The Director had constituted a committee with Dean Faculty Affairs as convener to work out norms for the use of this allowance. The recommendations of the Committee prescribing the norms were placed before the Board for consideration. The Board deliberated on the recommendations and decided as under:

The Professional Development Allowance (PDA) can be used for the following purposes:

1. TA/DA, registration fee and visa fee for attending and presenting paper in conferences/symposium in India or abroad. The faculty may also be permitted to extend his/her stay for academic/research interaction/work for a period of one more week beyond the duration of the conference.
2. Travel expenditure and visa fee for visiting reputed Institution/University/R & D laboratories abroad for academic & research interaction/work. Arrangement for boarding/lodging to be made by the host Institution. No daily allowances to be paid from PDA.
3. TA/DA for visiting other reputed Institutions/University/R & D laboratories in India for academic & research interaction.
4. TA/DA and registration fee for attending training/workshops in India.
5. Membership fee (life/annual) for professional societies.
6. Purchase of professional books, software and other learning resources.
7. Purchase of computer peripherals such as printer, scanner, cartridge, pen drives, hard disk drives, etc. The purchase of printer/scanner is allowed once in a block period of three years.
8. Maintenance of computer, printer, scanner etc.
9. The recommendation made for reimbursement of telephone bills was not accepted.

Total expenditure under the above mentioned serial numbers 6 to 8 shall not exceed 20% of the PDA. Un-spent amount from the allocated fund of Rs. 1.00 lakh/year would be carried forward to the amount for the subsequent years in the block period of three years.

As mentioned in the terms and conditions of the 6th CPC, the expenditure incurred under the PDA will be reimbursed and hence no advance will be permissible.



Item No.20-4.6 : To consider the Income & Expenditure Accounts, Receipts & Payments and Balance Sheet for the year 2009-10

The Income & Expenditure Accounts, Receipts & Payments and Balance Sheet for the financial year 2009-10 was to be sent to the A.G. Rajasthan by 30th June, 2010. The Chairman had, therefore, approved the Income & Expenditure Accounts, Receipts & Payments and Balance Sheet for the financial year 2009-10 and the same was sent to the A.G. Rajasthan within the stipulated time for necessary action. The Board ratified and approved the decision of the Chairman.

Item No.20-4.7: To consider minutes of the 19th meeting of Senate held on 9.6.2010

The minutes of the 19th meeting of the Senate placed before the Board were accepted.

Item No.20-4.8 : To count the services of faculty members who had been/ are on long leave

The faculty members of the Institute go on long leave from time to time to take up assignments of Principal/Director of other Institutions or for pursuing research and development activities within the country or abroad. Prior to the implementation of the NIT Act and NIT Statutes, the Ministry had issued a circular that IIT Delhi norms would be followed in all the NITs. In IIT Delhi such leaves are counted towards services of the employees. Therefore, these norms were also applied for those employees of MNIT who had gone on long leave after MREC was converted to MNIT. This was applicable till the NIT statutes were notified by the Ministry. There are a few cases which were not covered under the above time period. The Board considered the proposal and resolved that when a faculty member is granted long leave to take up assignment in other institution or to pursue research and development activities in another institution in the country or abroad, the service period of the leave will be counted towards service benefits at MNIT. This will be applicable to those faculty members who have either gone or will be going on such leave. This will be effective only from the time since MREC was converted to MNIT in June 2002.

Item No.20-4.9 : To consider the minutes of the 14th meeting of the Building & Works Committee held on 21.3.2010

This agenda item was considered together with item No. 20-4.2 and the decision taken by the Board is recorded under that item.

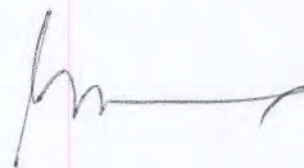
Item No.20-4.10: To consider the cadre structure for the non-teaching positions

This agenda item was considered together with item No. 20-4.3 and the decision taken by the Board is recorded under that item.

Item No.20-4.11: To consider enhancement of remuneration to hire guest faculty for various departments

In some of the departments there is a need to engage guest faculty to meet the requirement of additional teaching load. The BoG had earlier approved norms for making payment to the guest faculty. As the faculty pay scales have been revised, following the 6th CPC norms, the Board considered and approved the following monthly remuneration to be paid to guest faculty for taking teaching load of 16 hours per week:

- (i) Candidates having B.E./B.Tech./M.B.A./M.Sc. : Rs. 22,000/-
degrees. Such candidates should either have valid
GATE score or two years work experience



- (ii) Candidates having M.Tech. qualification : Rs. 23,000/-
(iii) Candidates having Ph.D. qualification : Rs. 25,000/-

Item No.20-4.12: *To consider the screening committee report of the non-teaching staff members who are 58 years old or will reach the age of 58 years, for allowing them to continue their services upto the age of 60 years*

The Board considered the recommendations of the Screening Committee for 15 non-teaching staff members who had completed/will be completing 58 years of age. The Board accepted the recommendations of the Screening Committee to allow these 15 non-teaching staff members to continue in service upto the age of 60 years.

Item No.20-4.13: *To consider the revision of house allotment rules*

The committee constituted for working out revised house allotment rules in view of the revision of pay scales under the 6th CPC has not finalised its recommendations, and therefore, this item was deferred.

Item No.20-4.14: *To consider the revised rules for undertaking industrial consultancy and sponsored research projects*

The Institute faculty and academic staff members undertake industrial consultancy as well as sponsored research projects. The rules and regulations for undertaking the outside funded projects are old and needed revision. The Director had therefore constituted a committee with the Dean Research and Development as its convener to frame revised rules and regulations. The committee had also perused the rules and regulations applicable in IITs. The rules and regulations placed before the Board were considered and approved.

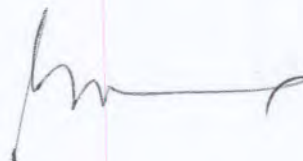
Item No.20-4.15: *To consider long leave applications of (a) Dr. Mahesh Kumar Jat for faculty assignment at Gautam Budha University, Noida., (b) Prof. R.P. Yadav, who has been appointed Vice Chancellor, Rajasthan Technical University Kota by His Excellency the Governor of Rajasthan and Chancellor of the University and (c) Dr. Sandeep Chaudhary who has got an offer for post doctoral fellowship under National Research Foundation of Korea.*

The Board considered the long leave applications of (a) Dr. Mahesh Kumar Jat, Associate Professor, Civil Engineering Department (b) Prof. R.P. Yadav, Professor, Department of Electronics & and Communication Engineering and (c) Dr. Sandeep Chaudhary, Associate Professor, Department of Structural Engineering and granted approval to all three of them. The leave application of Prof. Anurag Misra was also discussed but was not approved as the Board had already decided not to grant long leave for taking up assignment in private Institutions. Further the Board decided that at most 10% of the faculty members in a department would be allowed to proceed on long leave for more than 3 months at one point of time.

Table Agenda

Table agenda item Nos. 20-TA.1 and. 20-TA.2 could not be taken up and were deferred.

Item No. 20-TA.3: *To consider the leave application of Prof. Anurag Misra*



This agenda item was taken up together with item No. 20-4.15 for long leave of other faculty members. Decision of the Board has been recorded under that item.

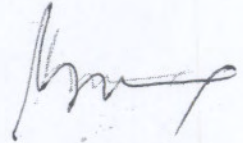
Item No. 20-TA.4: *To consider the recommendations of the Faculty Grievance Committee*

A meeting of the Faculty Grievance Committee was held on 10.7.2010 at 2.00 p.m. The Board considered the recommendations of the Committee and approved them.

Item No. 20-5.0: Reporting items:

The activities reported to the Board were accepted and appreciated.

The meeting ended with a vote of thanks to the Chair.



P.S. Dhaka
Secretary & Registrar