MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

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11 November, 2020

Information for DASA new entrants - B.Tech. /B.Arch. – 2020-21
Candidates are required to report online between 17th Nov 2020 to 19th Nov 2020

Online Reporting in MNIT Jaipur on ERP portal: www.mniterp.org

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How to pay fee

DASA Student needs to pay the remaining fee of the first and second semester at the time of reporting. The tuition fee paid to DASA will be transferred to MNIT Jaipur from DASA directly. Students have to pay tuition fee of second semester & Institute fee at the time of registration and reporting at MNIT Jaipur. Please see the fee-structure for session 2020-21 uploaded separately on the Institute website http://mnit.ac.in/academics/fee_structure.php

Bachelor of Technology (B.Tech.)

Particulars	DASA-SAARC	DASA-NON SAARC	DASA CIWG
Tuition Fee (Annual)	US $ 4000	US $ 8000	Rs. 1,25,000.00
Institute Fee	35,865.00	Rs. 35,865.00	Rs. 35,865.00
TOTAL FEE	US $ 4000 + Rs. 35,865.00	US $ 8000 + Rs. 35,865.00	Rs. 1,25,000.00 + Rs. 35,865.00
Tuition Fee deposited by the student at DASA	(-) US $ 2000	(-) US $ 4000	(-) Rs. 62,500.00
Fee to be paid at the Institute at the time of reporting	US $ 2000 + Rs. 35,865.00	US $ 4000 + Rs. 35,865.00	Rs. 98365.00 (Rs. 62,500.00 + Rs. 35,865.00)

Bachelor of Architecture (B.Arch.)

Particulars	DASA-SAARC	DASA-NON SAARC	DASA CIWG
Tuition Fee (Annual)	US $ 4000	US $ 8000	Rs. 1,25,000.00
Institute Fee	38,865.00	Rs. 38,865.00	Rs. 38,865.00
TOTAL FEE	US $ 4000 + Rs. 38,865.00	US $ 8000 + Rs. 38,865.00	Rs. 1,25,000.00 + Rs. 38,865.00
Tuition Fee deposited by the student at DASA	(-) US $ 2000	(-) US $ 4000	(-) Rs. 62,500.00
Fee to be paid at the Institute at the time of reporting	US $ 2000 + Rs. 38,865.00	US $ 4000 + Rs. 38,865.00	Rs. 101365.00 (Rs. 62,500.00 + Rs. 38,865.00)

Fee deposition will be through Institute ERP System. ERP login credentials of the student will be provided by e-mail at the time of registration.

The procedure for paying fee through online mode is given in "The Instruction for fee payment".

Students admitted under DASA Scheme are required to pay Institute fee at the time of registration in Institute through Net Banking/Debit Card vide ERP. Login ID and password will be provided at the time of reporting in Institute. **Students are advised to activate/enable Net Banking facility as payment charges are lesser in Net Banking as compared to Debit Card.**

Fee Deposition through SWIFT/DD (Instructions for DASA students)

Institute Fee - Institute fee is to be paid online through ERP by all DASA Students.

Tuition Fee: DASA students can pay fee either in USD (Either through DD or SWIFT) or equivalent INR (the conversion rate applicable will be 1 USD = INR 75.15/- (as per notification No. 105/2020-Customs (N.T.) dated 05.11.2020).

DASA students can also pay their tuition fee through SWIFT (Details as below). They have to provide transaction confirmation given by bank at the time of registration in Academic Section.

To:	Bank Name:	JP MORGAN CHASE, NEW YORK
Field 56	Swift Code / BIC	CHASUS33XXX
(Intermediary bank)	Bank Clearing Code	FED ABA 021000021
For credit to:	Account Number:	400808595 USD
Field 57	Beneficiary Bank	Malaviya National Institute of Technology Jaipur ICICI Bank Ltd. Prabha Bhawan MNIT Campus Jaipur Account No. 676801105615 IFSC CODE – ICIC0006768
Field 70/72	Purpose of remittance	COLLEGE FEES
Narration		Pl request your Bank to mention student ID and Name of student in narration column

Original documents required with two sets of photocopies at the time of physical reporting (whenever called from the Institute) at MNIT Jaipur (DASA Entrants).

1. Provisional admission letter of DASA.
2. Applicant's Passport, VISA, Citizenship Card, PIO Card, OCI Card (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted).
3. Proof for date of birth (Secondary Education Board / University Certificate [Class X or equivalent] or any certificate issued by the Government authorities).
4. Mark Sheet of 10th, 11th and 12th (or) Equivalent examination(s). Prescribed admission criteria for Indian Nationals (NRIs including CIWG) shall be at least two years of education, inclusive of 11th & 12th or equivalent (not beyond), in a foreign country during the last 8 years and must pass the qualifying examination from abroad.
5. School certificate issued by competent authorities of the passing out school/college (11th and 12th Standard) or equivalent from any system of education as recognized by the Association of Indian University (www.aiuweb.org), Appendix-II and IV (if applicable).
6. If 12th not completed, under taking from the candidate.
7. Proof of fee payment.
8. Transfer Certificate and Character/Conduct Certificate/Leaving Certificate from School/College last studied.
9. Migration Certificate from the board.
10. Photo copy of SAT Score Card/Certificate (minimum total valid score of 1800 in SAT Subject Tests).
11. Four latest photographs
12. Medical Certificate from Govt. Hospital in India (especially in respect of AIDS TEST from competent authority).
13. Student Visa (applicable for foreign nationals).
14. Proof of last 8 year of education in foreign country in case of PIO/OCT/NRI (School leaving certificate/Marksheets/Study Certificate as in appendix IV).
15. For CIWG category- Passport of parent working in gulf, Visa of parent working in gulf as per Appendix-III, copy of parent's work permit (if any), Letter from company of parent working in gulf.
16. In addition to above if required any other documents mentioned in **DASA Information Brochure** 2020 Appendix-I.

The students are also required to upload the scanned documents on ERP (www.mniterp.org):

File 1:- Recent photograph (size 30KB in JPEG format).

File 2:- The above documents in order in a single file [PDF format- {Size not more than 2MB}].

Orientation Program and Tentative date of start of classes

Attending of the Orientation program on 30th November-1st December 2020 is compulsory for all students. The classes shall commence from December 02,2020.

How to reach MNIT Jaipur

The Institute is located south of Jaipur in Malaviya Nagar on Jawahar Lal Nehru Marg. The main railway station and Bus stand are approximately 10 Km from the Institute. The Airport is about 3 km away. Frequent city transport and private transport services are available for the Institute from every point of the city.

Online Reporting & Registration Process

1. **Fill Admission Form:** To fill the admission form and pay remaining fee online through MNIT ERP, follow the instructions manual **"How to submit admission form and pay fee online?" Annexure-1**

2. Get STUDENT-ID from the Institute
    1. At the time of reporting, ERP credentials will be sent to you at your registered mail id.
    2. At first, fee challan will be automatically created on your ERP login (at **mniterp.org)** and respective of that, you have to submit fee through MNIT ERP. See **Annexure-1**

    Note: Hardcopy of required documents is to be submitted in the Institute whenever students will be asked to report physically in the Institute Campus.

For queries write an email to:

erp.acad@mnit.ac.in : ERP related technical queries.

How to submit admission form?

3. Open the link: **http://mniterp.org** in Google chrome browser.
4. System will ask you for the LDAP login credentials. Use following login details :

   User Id: **appmnit**
   Password: **pwd8985$**

   Note: System may ask to you enter the above credentials more than one time.

5. After successful LDAP login, select 'STUDENT LOGIN' from the screen.

6. You will see the student login window on ERP. Enter the login credentials sent on your mail-id registered with DASA.

7. After login, click '**My Profile**' to open the admission form. Admission form contains two sections/tabs :

1. General Section (Tab)

2. Address Section (Tab)

General | Address

Pre Admission Data   Update

Student Details

Academic Year	2020-21
Branch	PHYSICS
Name	
DOB (dd-mm-yyyy)	00-00-00
Gender	Select...
Mobile No	
Email ID	
Marital Status	Select...
Blood Group	Select...
Aadhar Card No	
PWD	NO
Passport No	
Country of Citizenship	Select...

Parent Details

Father Name	
Father's Mobile	
Father Email	
Mother Name	
Mother's Mobile	

Course Details

|	
Degree	M.Sc
Specialization	PHYSICS
Type	FULL TIME
Category	OBC
Allotted Category	OBC
Day scholar/Hosteler	Select...
Admission Type	CCMN
AIR / Gate Score	
Sponsored By	
Nominee	Select...

8. After filling all the fields click on the 'Update' button to submit the admission form.
    Note: Don't submit admission form before filling fields. You will not be able to edit the form once submitted.

9. System will allow you to take print of your admission form.

Online Fee Payment Manual

How to pay fee through ONLINE PAYMENT MODE?

1. Go to My Activities->My Challans
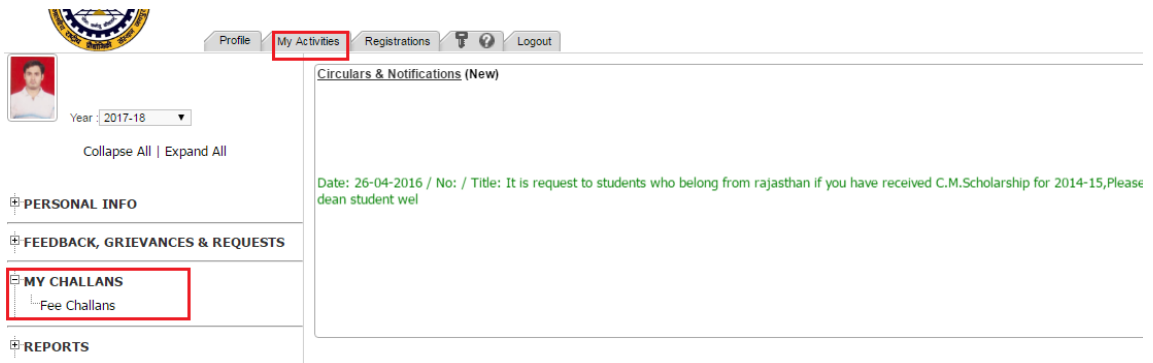
2. Check your fee amount value as per table indexed above. If found wrong then mail at erp.acad@mnit.ac.in
3. Select your fee challan and click on actions ('Down arrow in left of challan')
4. Select 'Pay Online' option to initiate online payment.
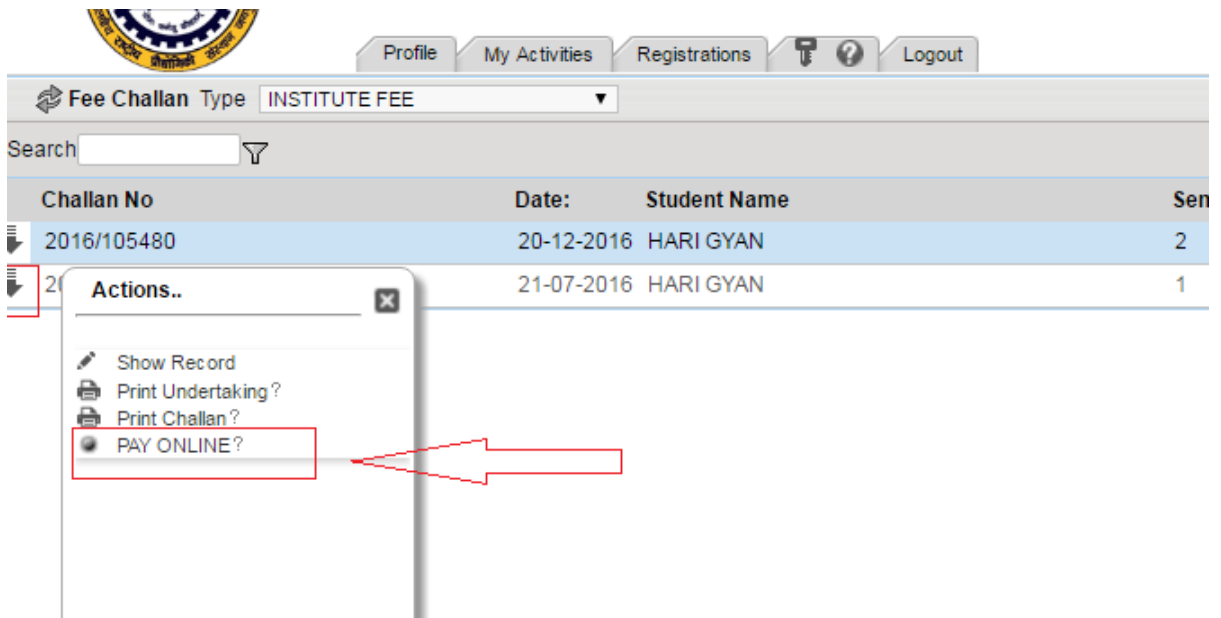
5. Select gateway from available list of gateways. Active gateways are:
   a. TPSL
   b. EazyPay
6. Follow the instructions on screen and complete your fee payment using any of available payment mode:
   a. Debit cart
   b. Net banking

Note: Steps to complete fee payment may be different as per selected gateway or your bank. You are advised to check help manual of payment gateway.

How to confirm payment status?

1. After fee payment, Gateway will redirect you to MNIT ERP. Payment successful if it shows you success message with transaction ID.
2. To confirm it on ERP, you can check transaction ID in 'Transaction ID' column of challan record.
3. **Payment Verification Link: A fee payment verification link has been activated to avoid double payment. In case the amount is deducted from the bank account of a student however the transaction ID is not updated on ERP, the students before making the payment again are advised to confirm the payment status using Payment Verification Link (Available in actions of fee challan).**

In case of any issue related to one of following write at email specified below.

Technical Issues related to ERP: erp.acad@mnit.ac.in
Payment Issues: accounts.acad@mnit.ac.in

**Certificate from School as proof of completion of 11th and 12th Standard or equivalent
(on School letter head)**

Date:…………..

Study Certificate

This is to certify that ……………………………… S/o or D/o ……………………… was a bonafide

student of the institution from ……………..…….. to ……………………..…………… (from Class…… to

Class……).

He/she appeared/is appearing for the ………………… Examination conducted by ………………………

(Board) in ……………. (Month) 20…. (Year) in the following subjects.

1.

2.

3.

4.

5.

6.

The medium of instruction in Class XI and XII was………………

Signature, Name & Seal of Head of School/Institution

*Note: School name and complete address must be given clearly in the letter head. In case it is not in English or
Hindi, please translate it.*

Appendix-III

Certificate from the company/organization as proof that parent is working in gulf country
(for CIWGC category only)

<div align="right">Date: …………..</div>

To Whom It may Concern

This is to certify that ………………………………..…….…………………… father of /mother of

………..………………… is working in ……………………………………………………

(Company name & address) since………………

He/she belongs to India & his/her passport number is …………………………………………………...

Signature, Name & Seal company/organization

Address of the company

Certificate from School as proof of education (on School letter head)

Date:…………..

Study Certificate

This is to certify that …………………….…………… S/o or D/o …………………………..……… was

bonafide student of the institution from ………….……….. to …………………………(from Class…… to

Class……).

Signature, Name & Seal of Head of School/Institution

Note: School name and complete address must be given clearly in the letter head. In case it is not in English or
Hindi, please translate it.