



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Expression of Interest

Tender Document

For

Empanelment of Intellectual Property (IP) Firms

Email: storepurchase@mnit.ac.in

Jawahar Lal Nehru Marg, Malviya Nagar
Jaipur, Rajasthan 302017 (India)



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Jawahar Lal Nehru Marg, Malviya Nagar Jaipur, Rajasthan 302017

Tel #: +919549650356

Email: storepurchase@mnit.ac.in

Website: www.mnit.ac.in

Invitation of EOI Tender

Date: 28.12.2018

Malaviya National Institute of Technology, Jaipur is a premier Institute of Education and Research enacted by act of Parliament, Government of India. The Institute would like to procure the following Goods / Services for its day-to-day activities. The Technical specifications, Allied requirements and Scope of Supply are given in Appendix I.

Sr. No.	Tender No.	Brief Description of Goods / Services	Single / Two Bid
1	F5(1403)ST/MNIT/MECH/2018	Expression of Interest for Empanelment of Intellectual Property (IP)	Two Bid

1. Bids are invited for tendering process and the Tender Document can be downloaded from the Tender portal of Government of India, **CPPP site <https://eprocure.gov.in/epublish/app>** . A copy of the Tender Document is also available on MNIT, Jaipur Website, www.mnit.ac.in. as per schedule given below:

Event	Date & Time
Tender Publishing Date	28.12.2018
Bid Submission Start Date	28.12.2018
Bid Submission End Date	18.01.2019 by 02.00 PM
Technical Bid Opening Date	18.01.2019 at 03.00 PM
Financial Bid Opening Date	Will be intimated letter on

2. The address for submission of EMD/Bid Security, Bid and for obtaining further information:
Deputy Registrar (S&P),
MNIT Jaipur
Jawahar Lal Nehru Marg, Malviya Nagar
Jaipur, Rajasthan 302017 (India)
Email: storepurchase@mnit.ac.in
3. The prospective bidders should adhere to deadlines specified in Tender Details Screen corresponding to this
Tender on Tender portal **CPPP site <https://eprocure.gov.in/epublish/app>**.
4. A Pre Bid Conference shall be held (if specified) at venue and as per schedule mentioned in Tender Details Screen. All prospective bidders are requested to kindly submit their queries to the address indicated above so as to reach the Stores & Purchase Officer at least one day before Pre Bid Conference.

5. Bid Security/Earnest Money Deposit

(i)	The amount of bid security/EMD shall be a) In case of Foreign Bidder : NIL b) In case of Indigenous Bidder : Rs.10,000.00
(ii)	The Bid Security/Earnest Money Deposit shall be deposited through Bank Guarantee/Demand Draft drawn in favour of "Malaviya National Institute of Technology Jaipur,". The original Bid Security/EMD must be delivered to address mentioned in Sr.No.2 above on or before bid submission date and time as mentioned in "Date Sheet" failing which the bid shall be summarily rejected.

The Director, MNIT Jaipur reserves the right to accept or reject any or all tenders / offers either in part or in full or to annul the tender process at any stage or to split the order without assigning any reasons there for.

**Expression of Interest for Empanelment of Intellectual Property (IP) Firms By
Malaviya National Institute of Technology Jaipur**

MNIT Jaipur invites expression of interest from the firms dealing in filing and prosecution of Intellectual Property. The selection and empanelment of the IP firm will be based on an internal evaluation process. MNIT Jaipur, reserves the right to shortlist firms at any point of assessment of their credentials for the empanelment. The advertisement does not constitute and will not be deemed to constitute any commitment on the part of MNIT Jaipur for the empanelment. MNIT Jaipur reserves the right to reject any EOI if it is not in the given format, at any time, a material misrepresentation is made or uncovered, or the firm does not respond promptly and thoroughly to requests for supplementary information required for the evaluation of the EOI.

Interested firms may submit the EOI in the given format in a sealed envelope within 15 days from the date of publication of the advertisement.

Note: Bidders are required to submit the Technical bid at Proforma-V (Envelope No.1) along with the Financial bid at Proforma-VI (Envelope No.2). Please do not put "Financial Bid" (Prices quote) in the technical bid envelope. If the price quoted is submitted with technical bid, the tender will be rejected. Both the sealed envelopes should be placed in third larger sealed envelope. Please clearly mention on the larger envelope "**Technical Bid and Financial Bid for Empanelment of Intellectual Property (IP) Firms**".

Note: Existing IP firms which are already empanelled with MNIT Jaipur up to March 31, 2019 may also apply for getting empanelled by MNIT Jaipur for providing the IP Services. After empanelment is finalized by MNIT Jaipur, the earlier empanelment of IP Firms will cease/discontinue.

Note: Those who have already submitted the proposal earlier in any form need to apply again for the same.

The EOI may kindly be sent to:

Dy. Registrar (Store & Purchase)

Malaviya National Institute of Technology Jaipur
Jawahar Lal Nehru Marg, JAIPUR - 302 017 (Rajasthan)

Phone: 0141- 2713352

Mobile: +91 9549650356

Email: storepurchase@mnit.ac.in

I. Scope of Work:

1. IP Management including Drafting, filing, prosecution, opposition and maintenance of Intellectual Property in India and Abroad.
2. Patent Searches such as Patentability search, FTO, patent landscape, Invalidity / validity & State of the Art Search.
3. Aspects such as opposition, revocation & restoration of IP & any other proceeding under the relevant IP Act & other IP management matters in India and Abroad.
4. Handling foreign patent application for filing/IP securing.
5. Representing before the Appellate Board in India, miscellaneous actions under the relevant Act, etc.
6. Securing registration and maintenance of copyright, design, trademark and layout design, Plant Varieties and Others.
7. Handling IP infringement cases
8. Interaction with inventors

II. Eligibility Criteria:

The IP firms willing to be empanelled for these tasks shall fulfill the following criteria & shall provide satisfactory proof regarding the same:

1. The IP Firm should be of good standing have an experience of at least 5 years, servicing clients based in India and abroad.
2. The IP firm should have minimum five years of existence as an Indian entity.
3. The IP firm should possess professional expertise in handling all forms of intellectual property protection measures viz., patents, industrial designs, trademarks, copyrights, plant varieties and geographical indications.
4. The IP firm must have the requisite infrastructure and in-house capability.
5. The IP firm must be having profits in the last three years.
6. The IP firm should have an office in India.
7. The IP firm should not have been blacklisted by any Central /State Government / Public Sector Undertaking, Govt. of India.
8. The IP firm should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services.
9. The IP firm which is going to be empanelled by MNIT Jaipur will sign an undertaking for providing the services to MNIT Jaipur and its clients as per the final rate with GST (L1) arrived at for the respective schedule of services.
10. The IP firm that will be empanelled will enter in to a 'Confidentiality and Non-Disclosure Agreement' with MNIT Jaipur for maintaining strict secrecy and confidentiality about the clients of MNIT Jaipur and information shared by MNIT Jaipur and its clients.

11. The IP firms empanelled by MNIT Jaipur will provide quality services within reasonable time frames. However, if at any point of time it is found that the services are not satisfactory and there is any delay in the services, MNIT Jaipur has right to terminate their empanelment.
12. The IP firms empanelled by MNIT Jaipur after providing the services should submit their bills (separately for the professional services rendered and for reimbursement of Government Fees paid) to MNIT Jaipur for release of payment indicating the details as per the Schedule of Services. Every effort will be made by the concerned officials at MNIT Jaipur for early processing the bills (subject to fulfilling the requirements and submission of the supporting documents) and early release of payment by MNIT Jaipur Accounts Division to the respective IP firm.

For Further Clarification, The IP firm may contact:

Shri Anil Mathur
Assistant Registrar i/c (R&C)
Email: akmathur@mnit.ac.in
Mobile: +91 9549654878

Dr. Harlal Singh Mali
Associate Dean (R)
Email: harlal.singh@mnit.ac.in
hsmali.mech@mnit.ac.in
Mobile: +91 9549654561

III. Profile and Business Competencies of the IP Firms

1. Full Name of IP firm, web address, telephone number, etc.
2. Complete address of the main office and all branch offices across the country along with telephone numbers and email addresses of the firm
3. Place of work: Owned / Leased
4. Date of establishment and Registration of the IP firm
5. Legal status of the IP firm (attach attested copies of original document)
6. Particulars of registrations/certifications if any with various government/non-governmental bodies (attach attested photocopy)
7. Particulars of the membership/partnership, if any
8. Articles and memorandum of association (if any) of the IP firm
9. Partnership agreement between the firm and its partner(s) clearly highlighting the scope of work for each
10. Details of PAN (Permanent Account Number) of IP Firm, GST # (Tax deduction and Collection Account Number) and other Important Registration numbers may also be provided
11. Balance sheet for last three financial years duly signed/certified by Chartered Accountant.
12. Complete list of all the assignments along with names of clients (Individual Inventors / Government / Private) handled by the IP firm during the last three years.

13. Area(s) of Specialization: (Patents / Trademarks / Copyright / Designs / Geographical Indications / Litigation / Opposition / Contracts / Other IP related activities)
14. Number of professionals (Partners/Associates) presently employed with the firm for patent related IP work in various fields and their profiles:

Sl #	Name of the Professional	Qualification	Area of expertise	Experience (No. of years)	Number of cases held (Specify whether it is for Copyright, Trademark OR Patent OR Any other IP form, Litigation/ Opposition)

15. Any other important information

IV. Earnest Money Deposit (EMD):

All the bidders have to submit a Demand Draft of **Rs.10,000.00 (Rupees ten thousand only)** in favour of Registrar, MNIT Jaipur made payable at Jaipur towards EMD along with their EOI/bid document. No interest will be paid on the EMD. Any bid / tender, which is not accompanied by the EMD, shall be summarily rejected. The EMD of unsuccessful tenderers will be returned after the tender is decided or expiry of validity of the tender whichever is earlier.

Bid / Tender evaluation Methodology for Empanelment of Intellectual Property (IP) firms

- Two bids shall be submitted in two different sealed covers i.e., Technical and Financial (Rate including GST of Schedule for each IPR activities). Documentary evidence for each of the parameter has to be enclosed.
- The financial bid of the IP firm / bidder will be considered for opening only if it secures minimum technical score of 60% or more of the obtainable score in the evaluation of the technical proposal.

Opening of Financial bids

- Financial bids of the only short listed bidders will be opened based on the above mentioned criteria.

- The bidder's name, bid prices, discounts and such other details considered as appropriate by MNIT Jaipur, will be announced after the opening of the bids and processing them as per the selection procedure / criteria outlined below.

Selection Criteria

The financial bids of short listed/technically qualified bidders only will be opened for further evaluation.

The financial bid of the bidder will be opened only of those bidders who secure minimum technical score of 60% in the evaluation of the technical proposal. MNIT Jaipur reserves the right to reject any/all the bids in part/or in full without assigning any reason. The decision of MNIT Jaipur in this regard will be final and binding. The same cannot be challenged in any forum thereafter.

MNIT Jaipur will be preparing a master sheet of all the technically qualified bidders listing the schedule of services and the respective quotes (including GST) submitted by each IP Firm. The Institute will select the lowest quote (including GST) of each of the services quoted by any of the IP Firm and subsequently a statement would be made listing all the schedule of services for each of the IPs with the lowest quote quoted by any of the technically qualified IP firm against the respective schedule of services. This sheet containing the lowest quote for each of the schedule of services will be provided to all the technically qualified bidding IP firms for their concurrence to provide services as per the lowest quoted rates (including GST) for the respective schedule of services. IP Firms which agree for the above rate schedule may be invited for further discussion for finalization of the empanelment of IP firms.

V. Technical Evaluation Criteria of the Firms (All supporting documents should be enclosed)

Sl No	Technical Capacity Criteria	Grading of Score/Points	Maximum Score (Total 100)	Obtained Score
1	Number of IP filings in India with IPO (Patent, Trademark, Design) in the last three year	Up to 50 Filings = 5 Marks Every additional IP filing = 0.25 Mark	15	
2	Number of Patents/Trade Marks/Design granted (India /abroad) for the clients (in India Abroad) during last three years	Up to 20 granted = 5 Marks Every additional IP granted = 0.5 Mark	10	
3	Prosecution Support work (Preparation of IDS/ Supplemental IDS etc. in last three years	Up to 50 = 2.5 Marks Every additional one=0.25 Mark	05	
4	Number of IP filings outside India (Abroad) (Patents / Trade Marks / Designs) in last three years	Up to 15 Filings = 5 Marks Every additional IP filing = 0.5 Mark	15	
5	Available paid Search Tools (Minimum Two)	1 database = 5 Marks 2 and above = Additional 5 mark	10	
6	(i) Electrical (ii) Electronics (iii) Chemical (iv) Mechanical (v) Life Sciences (vi) Food Technology (vii) Oil and Gas (viii) Automobile (viii) Consumer Products (ix) Metallurgy (ix) Medical Devices (x) Energy (xi) Biotechnology (xii) Pharmaceutical Sciences	Up to Five (5) Domains = 5 Marks additional domain=1 Mark each	10	
7	Capacity building programmes conducted for Govt. institutions Dept./Colleges/SMEs in last three years	Up to 10 = 2.5 Marks Every additional one=0.5 Mark	05	
8	Number of Clients served in the last 3 Years (In India & Abroad)	Patent Related: Up to 30 Clients =5 Marks For additional client: 0.5 Mark	10	

		Trade Mark Related: Up to 30 clients =5 Marks Every additional client: 0.25 Mark	10	
		GI: Up to 2 clients = 2 Marks Every additional client: 1 Mark	05	
		Industrial Design: Up to 20 clients = 3 Marks Every additional client: 0.50 Mark	05	

VI. Rate including GST of Schedule for IPR Applications filing and prosecuting

SI #	Type of work	Price (INR)
	Section 1: Patent	
1	Application	
1.1	Drafting and filling application with Provisional specification along with all necessary forms such as: Form 2, Form 3, Form 5, Form 8, and Form 26	
1.2	Drafting and filling complete specification after filing provisional specification with all necessary forms such as Form 1, Form 2, Form 3, Form 5, Form 8, Form 18, and Form 26	
1.3	Drafting and filling application with complete specification in the first instant along with all necessary forms such as Form 1, Form 2, Form 3, Form 5, Form 8, Form 18, and Form 26	
1.4	Drafting and filling of patent of addition	
1.5	Drafting and filling of divisional application	
1.6	Making request for filing patent outside India (Form 25)	
1.7	Taking over already filed application, per case	
1.8	Charges towards filing various if not done earlier at the time of filing the application such as Form 3, Form 8, Form 18 and Form 26.	
1.9	Seeking permission form National Biodiversity Authority (NBA) for filing IP application under section 6 of The Biological Diversity Act Including Filing Form-III etc with NBA	
1.10	Typing (original & 4 copies) per page, if any.	
1.11	Discussion with inventor per hour at attorney's office	
2	Preparation of drawings/sequences etc.	
2.1	A-4 size paper	
2.2	In any other material/form	
3	Extension of time & late filing (preparing and filing)	
3.1	Preparing and filing a form for extension of time (Form 4)	
3.2	Late submission of forms/documents	
4	Prosecution	
4.1	Obtaining certified copies of patent applications	
4.2	Reporting official action including FER, SER etc	
4.3	Amending specification and re-filing in response to FER, SER etc (Form-13)	
4.4	Subsequent report of corresponding application, if any	
4.5	Filing of documents after prescribed period with petition of condonation of delay in filing	
4.6	Discussion at Parent Office during prosecution of application per appearance	
4.7	Postdating of application	

4.8	Filing a request for early publication (Form 9)	
4.9	Reporting of patent in order, obtaining and sending letters patent document	
4.10	Attending to renewals and sending renewal certificate per year	
4.11	Attending to restoration of lapsed patent, filing petition and attending to payment of fees (Form 15)	
4.12	Working of patents: each report of working under section 146 Form 27)	
4.13	Request for termination of compulsory license (Form 21)	
4.14	Filing petition generally for specific reliefs or orders of Controller under different rules (Form 24)	
4.15	Request for withdrawal of application	
5	Assignment and Licenses	
5.1	Drafting deed form	
5.2	Filing application for registration for assignment/license (Form 16)	
(a)	one patent	
(b)	each additional patent included at the same time in the same deed	
5.3	Application for revocation of terms and condition of license (Form 20)	
5.4	Charges for making an application for compulsory license (Form 17)	
5.5	Application for revocation of a patent for non-working (Form19)	
6	Recordable of change of name, address, nationality, etc. (Form 6 and Form 10)	
6.1	Filing application in respect of one patent	
6.2	For additional patent included at the same time	
7	Opposition	
7.1	Filing pre-grant opposition	
7.2	Filing notice of opposition (Post grant opposition) In Form 7	
7.3	Drafting statement of opposition form, written statement and affidavit	
7.4	Drafting reply statement and affidavit	
7.5	Attending hearing per day at patent office in the city of the attorney's office	
7.6	Attending hearing per day at patent office not in the city of attorney's office	
7.7	Attending interlocutory petition hearings	

7.8	Notice of opposition to amendment/restoration/surrender of patent/grant of compulsory license or revision of terms thereof or to correction of clerical errors (Form 14)	
7.9	Request for the grant of patent under section 26 and 52 (Form 12)	
7.10	Charges for making a request for direction of the controller under section 51 (1) and 51 (2) (Form 11)	
8	Visits outside office & discussion	
8.1	Per visit charges for local visit	
8.2	Per visit charges for outstation	
9	Patent revocations/infringement, initialing revocation/infringement, defending revocation/infringement	
9.1	Drafting of infringement suit	
9.2	Drafting of revocation suit	
9.3	Representation charges	
9.4	Any other charges, if any (like legal opinion etc)	
10	Miscellaneous	
10.1	Consultation charges each hour or part	
10.2	Prior art search report for novelty, inventiveness and utility	
10.3	Photocopying, fax, cable and other out of pocket expenses, if any	
11	Filing of foreign patent applications	
11.1	Filing of a patent application in each country patent (can be as a percentage of foreign associates bills)	
11.2	Charges for prosecuting each application till grant of patent (can be as a percentage of foreign associates bills)	
11.3	Subsequent filing of forms/citations, etc.	
11.4	Charges for renewal each year	
11.5	Fax, cable, photocopying charges	
11.6	Postage charges, if extra	
11.7	Any other charges, if any	
	(a) out of pocket expenses	
	(b) Offering technical opinion	

11.8	Request for substantive examination	
12	Filing of PCT application	
12.1	preparing and filing a new PCT application	
12.2	Filing formal documents such as POA, Priority document, etc	
12.3	Filing amendments under Article 19	
12.4	Filing demand for preliminary examination	
12.5	Filing response to written opinion/preliminary examination report and for filing amendment under PCT Article 34	

12.6	Filing national phase applications including charges in the claims if necessary	
	Section 2: Designs	
1	Application	
1.1	Application for registration in a single class with all essential form including (form 1, Form 2, and Form 21)	
1.2	Applications for same design in additional classes on per class basis	
1.3	Claim under section 8 (1) to proceed as an Application or Joint Applicant	
1.4	Application to extend copyright (Form 3)	
1.5	Taking over already filed application for registration of design	
2	Restoration of lapsed design (Form 4)	
3	Filing a response to the office action (Form 20)	
4	Obtaining, expediting and forwarding the design certificate	
5	Drafting assignment/licensee/mortgage deed and registration of same (Form 10, Form 11, and Form 12)	
6	Recordable of assignment (Form 13)	
7	Design search through patent office (Form 6 and Form 7)	
8	Petition of cancellation of design (Form 8)	
9	Notice of opposition (Form 19)	
10	Request for correction of clerical errors (Form 14)	
11	Request for certified copies (Form 15 and Form 160)	
12	Appearance charges per appearance before patent office	
13	Inspection of registered design (Form 5)	
14	Notice of intended exhibition of publication of an unregistered design (Form 9)	
15	Notice of alteration of address or name or an address for service in the Register of Designs	
16	Entry of two addresses for service in Register of Designs	
17	Filing of foreign design applications	
17.1	Filing of a design application in each country	
17.2	Charges for prosecuting each application till registration of	

	design (can be as a percentage of foreign associates bills)	
17.3	Charges for renewal each year	
17.4	Fax, cable, photocopying charges	
17.5	Postage charges, if extra	
17.6	Any other charges, if any	
17.7	(c) out of pocket expenses	
17.8	(d) Offering technical opinion	
18	Any other please specify	

	Section 3: Copyright	
1	Application for registration of copyright (Form 4)	
2	Application for registration of charges in the particulars of copyright entered in the Register of Copyrights (Form 5)	
3	Application for restricting importation of infringing copies under Section 53 of the Act (Form 60)	
4	Filing notice for relinquishment of copyright (Form 1)	
5	Filing application for a license for translation (of one work in work language) (Form 2)	
6	Filing application for a license for publication/translation/reproduction (compulsory license) (Form 2A)	
7	Filing notice for termination of license) (Form 2B)	
8	Any others (please specify) Reporting status of official actions)	
9	Meeting objections from the Registrar, Copyright	
10	Drafting of any specific forms such as NOC	
	Section 4: Trademarks	
1	Application for registration of trademark including certification trademark (Forms TM 1, TM 4, TM 8, TM 51, TM 52)	
2	Notice of opposition and related actions (TM 5, TM 6, TM 44)	
3	Application for renewal of trademark (TM 10, TM 12)	
4	Request for search and issuance of certificate (TM11)	
5	Restoration & renewal of trademark (TM 13)	
6	Request for correction of clerical error or for amendment (TM 16)	
7	Request for assignment or transmission of trademark (TM 19, TM 20, TM 21, TM 62)	
8	Request for certificate of the Registrar (TM 46)	
9	Application for renewal of Registrar's decision (TM 57)	
10	Answering objections from the trademark office	
11	Application filing in other countries (should be shown as percentage of the associate's charges)	

	Section 5: Geographical Indications	
1	Application	
1.1	Drafting & filing in India in single class	
1.2	Charges for additional class	
2	Prosecution charges	
2.1	Preparing for consultative group committee meeting and presenting the case before the committee	
2.2	Reporting reviewing and responding to examination report	
2.3	Obtaining GI certificate and sending the same	
2.4	Renewal of GI	
2.5	Drafting and filing of counter statement to the opposition	
2.6	Drafting and filing of evidence in support of application	
2.7	Attending hearing at GI Regulatory or other place designated by GI Registry	
2.8	Obtaining extension of time wherever required and applicable	
2.9	Drafting and filing a request for the registration as authorized user	
2.10	Drafting and filing of interlocutory petition	
3	Inspection of documents at the GI Registry	
4	Obtaining and sending GI certificate	
5	Opposition of GI registration	
6	Any others (please specify)	
	Section 6-Protection of Plant Varieties and Farmers' Rights	
1	Application for registration of new variety, extant variety and farmer's variety along with necessary forms such as Form PV 1, PV 2	
2	Application for registration of Essentially Derived Variety with necessary forms such as PV 1 and PV 2	
3	Notice for opposition (PV 3, PV 11, PV 13)	
4	Request for extension of time	
5	Application for renewal of registration	
6	Application for revocation (PV 15)	
7	Application for correction of register, alteration of denomination	
8	Application for compulsory license	
9	Request for certified copies of entries in the plant variety register	
	Section-7 Protection of IC layout design	

1	Application for registration along with necessary forms	
2	Notice for opposition	
3	Request for statement of grounds of decision	
4	Application for correction of errors or amendment	
5	Application for extension of time	
6	Application for rectification of the Register	
7	Application for registration of registered user (licensed)	
8	Application requesting registrar for preliminary advice Regarding originality or distinctiveness of a layout design	
9	Application for certificate of Registrar	
10	Application for review of Registrar's decision	
	N.B.: If any other parameter / schedule of service that IP firm wish to incorporate by the firm	

VII. Dispute Resolution

- (a) Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion by the authorized representatives of both the parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Director MNIT Jaipur.
- (b) The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceeding's shall be governed by the Arbitration and Conciliation Act 1996 as amended from time to time and rules formed thereunder.
- (c) The cost of Arbitration shall be borne by the respective parties. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Jaipur only.

VIII. Format for submitting proposal

To,

Dy. Registrar (Store & Purchase)

Malaviya National Institute of Technology Jaipur
Jawahar Lal Nehru Marg,
JAIPUR - 302 017 (Rajasthan)

Sub: Submission of Expression of Interest for “Empanelment of Intellectual Property (IP) Firms”

Sir,

Having examined the details given in the Terms and Conditions of the Expression of Interest for the above work, I/we hereby submit the EOI.

1. I/We hereby certify that all the statements made and information are true and correct.
2. I/We have furnished all information as required in “Profile and Business Competencies of The Firm’ which is necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize MNIT JAIPUR to approach individuals, employees, firms and institute to verify our competence and general reputation.
4. I/We will make comprehensive presentations before officials of the MNIT JAIPUR at various stages to explain the functioning and other matter necessary for the empanelment of the IP firm.
5. I/We submit the following tech documents in support of our suitability, technical know-how and capability for having successfully completed the following assignments.

Signature(s) of
Applicant(s)

Seal of Firm

Address:

No. of Enclosures: