

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR**

No. 6659

Date: 29-10-2018

31/10/18

**NOTICE**

**Sub: Submission of claim form for remission of fees by the Students admitted in 1<sup>st</sup> year B. Tech./ B.Arch. Programme during the year 2018-19.**

The last date for submission of claim form for remission of fees by the Students admitted in 1<sup>st</sup> year B. Tech./ B.Arch. Programme during the year 2018-19 is extended till 15<sup>th</sup> November 2018.

The below category of students are eligible for claiming remission of fee:-

Parental/Family Income (from all sources) Certificate issued by designated authority at the District./Sub-Division/Block etc. of respective State Government will be considered for remission of fee vide MHRD Order F. No. 33 – 4 /2014 – T.S. III dated 24<sup>th</sup> June 2016.

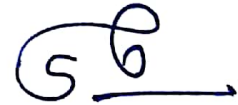
“Students who belong to income category “Below 1 Lakh” & “1 to 5 Lakh” but have deposited full fees during the admission process due to unavailability of Income Certificate. Those students who are eligible as per guidelines of MHRD can apply for remission of fee.

The students are hereby informed that they are required to submit hard copy of Claim Form (to be filled in ERP, Path: My Activities >> My Challans >> Claim for remission of fee) alongwith below mentioned documents to the Academic Section (during 4.00 PM to 5.30 PM on all working days) latest by 15<sup>th</sup> November 2018.

The students are also advised to kindly check with their bank that their account is operative and eligible for the claimed refund.

Following Documents must be enclosed:

1. Claim Form (To be filled and printed from ERP Path: My Activities >> My Challans >> Claim for remission of fee).
2. Institute fee challan (fee other than hostel fee deposited at time of reporting to the institute).
3. Fee receipt of JoSAA (Counseling fee).
4. Copy of Income Certificate (Annual family income from all sources for Financial Year 2017-18).
5. Copy of Passbook/Cancelled Cheque.



**Assistant Registrar  
(Incharge Academic)**

**Copy to:**

1. All Heads of the Departments.
2. 1<sup>st</sup> Year Coordinator.
3. Assistant Registrar (Incharge Accounts).
4. PS to Director.
5. PA to Registrar.
6. Webmaster MNIT Jaipur for uploading on Institute website.
7. All Notice Boards (Institute/Hostels/Girls Hostels).