

# MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

## DEPARTMENT OF MANAGEMENT STUDIES

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### MBA ADMISSION (ACADEMIC SESSION 2018-19)

#### INSTRUCTIONS TO FILL ONLINE APPLICATION FORM

1. Register on online MBA admissions portal using a valid email id.
2. Receive user id/password on the registered email id.
3. Login using user id/password on online MBA admissions portal.
4. Pay application fees online. (Rs. 1000.00 for Open/OBC; Rs. 500 for SC/ST/PH)  
Please note that the application fee is non-refundable in any case. You are required to ensure your eligibility as per information provided in the Information brochure before making payment.
5. Proceed to fill in complete application form as per instructions.  
Please note that in MBA Admission Test details, only test scores are to be filled and not percentiles, in case both scores and percentiles are mentioned in the score card.
6. Submit application form. Please re-check form before submitting. No update/modification can be done after submission.
7. Upload copy of your passport size photograph.
8. Download and take printout of filled in application form. Candidates are required to bring a copy of the downloaded application form with a color photograph affixed at the time of GD/PI. You may keep one copy for your future reference also.

**Please note that the application form number will be your unique id and reference number which will be used for all further processing of your candidature. Candidates are strongly advised to mention the application number in all their future communications regarding MBA Admissions 2018-19.**