

# Malaviya National Institute of Technology Jaipur

## TENDER NOTICE

Tender Notice No.MNIT/E/17-18/37

Dated: 28.12.2017

Sealed Tenders are invited from contractors for following works-

Name of Work :- Annual Rate Contract for hiring of tractor with trolley/ water tanker.

Approximate Cost :- **Rs. 7.82 Lacs**

Tender Cost :- Rs. 500.00 (In form of DD and in favor of Registrar MNIT)

Completion Period :- 12 Months

Tender document can be down loaded from Institute web site [www.mnit.ac.in](http://www.mnit.ac.in). Detailed terms & conditions are given in the Tender document. MNIT reserve the right to club or divide work and or accept or reject the Tender. Sealed Tenders should be dropped in sealed box in the office of the Executive Engineer before 2.00 PM on 23.01.2018 along with Earnest money amounting **Rs. 15,640/-** (2% of Approximate Cost) in form of D.D., in favor of Registrar, MNIT Jaipur and copy of the certificates. Date and timings of opening of the Tender is 23.01.2018 at 3.30 PM. Tenders would be opened in the office of Executive Engineer, MNIT Jaipur

# Malaviya National Institute of Technology, Jaipur

## SCHEDULE AND SPECIFICATIONS

- |    |                                  |                                                                           |                  |
|----|----------------------------------|---------------------------------------------------------------------------|------------------|
| 1. | Name of Work                     | Annual Rate Contract for hiring of tractor with trolley/<br>water tanker. |                  |
| 2. | Completion Period                | 12 Months                                                                 |                  |
| 3. | Cost of Tender Document          | Rs. 500.00 ( In form of DD and in favor of Registrar<br>MNIT)             |                  |
| 4. | Earnest Money                    | <b>Rs.15,640/-</b>                                                        |                  |
| 5. | Date & Time of receiving tenders | up to 2.00 P.M.                                                           | Date: 23.01.2018 |
| 6. | Date & Time of Opening tenders   | 3.30 P.M.                                                                 | Date: 23.01.2018 |

EXECUTIVE ENGINEER

# Malaviya National Institute of Technology Jaipur

## ESTATE SECTION

### Terms and Conditions of contract

1. The tenderer shall have to clearly mention in bold letters the name of the work on the top of the sealed envelope containing tender documents in two envelopes. The tender should preferably be submitted in the printed envelope of the tenderer otherwise he shall have to print his rubber seal stamp on the envelope.
2. The bid submitted by the bidder shall comprise two envelopes i.e. envelope A (Technical Bid) and envelope B (Financial Bid) submitted simultaneously, first containing technical proposals and second containing price proposals.

### **Envelope “A” shall contain following documents:**

- (A) Covering letter of firm
- (B) Earnest Money Deposit of Rs. **15,640.00** in the form of DD/Bankers cheque in favour of Registrar MNIT Jaipur, valid for 90 days or more.
- (C) Tender document fees of Rs.500.00 in the form of DD/Bankers cheque in favour of Registrar MNIT Jaipur, valid for more than 75 days
- (D) Income Tax return for last three years 2014-15, 2015-16 and 2016-17
- (E) Permanent Account Number of the Firm
- (F) List of major works of similar nature having completed satisfactorily during last three years with supporting documents. Similar nature means supplying tractor with trolley/tanker on hire.
- (G) Attested copies of valid registration of tractor(s) with trolley and tractor with tanker.
- (H) Attested copy of GST registration.
- (I) Valid Insurance policy of tractor, trolley, tanker.
- (J) An affidavit on Rs. 10.00 non judicial stamp duly notarized as under “ I/We do hereby solemnly undertake and affirm that the insurance of tractor, trolley, tanker will be got renewed fifteen days prior to its expiry, as the case may be, and the same shall be submitted to the Institute. In the event of non fulfillment of this condition our contract may be terminated without nay notice and whatever amount belongs to us shall be at disposal of Institute.”
- (K) Complete tender document duly signed by the tenderer on each page.

**Envelope “B”** shall contain following documents:

Financial bid duly filled by the intending bidder as per price schedule.

Both of the two envelopes marked as “Envelope A” and “Envelope B” shall be submitted together in another sealed envelope marked with name of work, date & time of opening and shall be submitted to Registrar, MNIT addressing “**The Registrar, Malaviya National Institute of Technology, JLN Marg, Jaipur (Raj.)-302017**”. **Upto 2:00 P.M. on 23.01.2018 and will be opened by him or his authorized representative in his office on the same day at 3:30 PM.** The envelope marked as “Envelope B” of only those bidders shall be opened at a later date, whose earnest money, experience certificates and other relevant documents as described above, placed in other envelope, is found correct.

3. Conditional tenders shall not be considered.
4. The tenderers are advised to first inspect the site of work and fully understand very carefully about the conditions of site so as to give superior quality work to institute before submitting tender & include all lead lift etc. for the materials / labour in his percentage to be quoted on the rates as given in the Schedule ‘G’ / the rates to be offered by him for the Non – DSR items.
5. The work shall have to be started within seven days from the date of issue of work order. In case, if the work is not started within above period, the earnest money shall be forfeited.
6. If the pro-rata progress of the work is not found satisfactory, the work shall be got done from another agency / contractor at the risk & cost of the contractor.
7. The Contractor shall adopt all safety measures, which are essential for the execution of the work. The Institute shall not be responsible for any mis-happening if occurred while executing the work; this may please be noted very carefully. The contractor is advised to have the insurance of his staff / workers against any mis-happening while attending the work at his own level.
8. The MNIT reserves all rights to club or divide works and / or accept or reject any or all the tenders without assigning any reason.
9. The quantities of the items mentioned in the G- Schedule can be increased or decreased depending on the prevailing site conditions.
10. All taxes which are applicable shall be borne by the contractor.
11. **Tractor trolley shall be fitted with lift having minimum size of 11 ft length, 6 ft. breadth and 2 ft depth and tanker ( with pump to lift water upto 10.0 mtr height and jet spray to shoot water up to 10 feet long. P.O.L./repairs/maintenance etc. along with manpower consisting of driver as required to be provided to each tractor trolley/tanker by the firm/contractor. The tractor should have no liability of taxes/police enquiry.**

12. The rates quoted shall be valid for a period of 12 months from the date of acceptance of the tender and no increase will be allowed during the said period due to increase in of P.O.L/wages for whatever reason.
13. The firm/contractors quoting their rates for the supply of tractor trolley/tanker as per Condition No.1 are required to quote flat rate per day irrespective of trips.
14. The tractor trolley/tanker is required to report at designated place as intimated by the office on daily basis at 7.45 A.M. The tractor trolley/tanker is required to perform the duty for a period of 8 hours be it continuous or breaking as required.
15. The tractor trolley/tanker is required to get the trip entered and only on reconciliation the trip will be counted towards the work performed.
16. The hiring of tractor trolley/tanker can be distributed among the firms/contractors willing to supply the same as per the rates quoted by L-1.
17. The MNIT reserves the right to accept/reject any bid without assigning any reason.
18. Attested copy of original documents i.e. valid registration of firm/contractor/tractor may also be attached with the tender forms. However, original documents may be required to be produced for verification at the time of issue of work order.
19. The driver engaged should have heavy duty vehicle license and photo copy of the same be submitted before issue of work order.
20. The tractor and trolley/tanker should be insured for 3rd party and the same should be renewed as and when the same is expired during the period of contract for any liability arising during the period of contract.
21. The firm/contractors quoting their tenders will give an Affidavit that the firm/contractor has not been blacklisted by any Govt. / semi-Govt./ Board/ Corporation. In case the same is proved during the period of contract, the security deposit will be forfeited and will be debarred from taking any contract with the MNIT.
22. Any loss/ damage/ theft caused to the public property/ MNIT/ Residents by the vehicles/ manpower engaged shall be sole responsibility of the contractual agency.
23. Any liability arising out of the tractor trolley/manpower etc. under the provisions of any Act i.e. Motor Vehicle Act, Labour Act, or any other Act as applicable will be the sole liability of the firm/contractor.
24. The tractor should be in good condition and registration of tractor should not be older than ten years from date of submission.
25. **Penalty clause:** The firm/contractor to whom the contract is awarded is required to make 100% availability of tractor trolley/tanker on daily basis.

26. In case of continuous breach for non-supply of tractor trolley/tanker etc. for a period of more than 7 days, the contract will be terminated and security amount forfeited. The firm/contractor can be blacklisted after reviewing the circumstances.
27. No documents will be accepted from any bidder after the receipt of tender.
28. Statutory deductions on account of Income tax, GST and surcharge as applicable shall be made from the gross amount of the bill.
29. The contractor shall take all precautions to avoid accidents by adopting all necessary caution arrangements. He shall be responsible for all damages and accidents caused due to negligence on his part and shall be liable to compensate the damage caused by him.
30. The number of tractor can be increased or decreased as per the requirement of Institute and the contractor shall arrange the same.
31. As per prevailing conditions, if additional tractor with trolley is required the bidder shall provide the same as per approved rates.

**Registrar**

I / We have read the above mentioned Terms and conditions at S.No. 1 to 31 very carefully and hereby agree to execute the work on the rates offered by I/we in enclosed G-schedule and on the above terms & conditions in addition to the conditions of contract laid down by the CPWD.

**Signature of the Contractor**-----

**Name of the Contractor** -----

**Address** -----

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**Phone / Mobile No.** -----

**Seal of the Contractor**

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR  
ESTATE SECTION**

**Name of the work: Annual rate contract for hiring of tractor/water tanker for maintenance work in MNIT Campus for one year.**

S.No.	Item	Unit	No. of Days	Rate Per Day	Total Rs.
1	Hiring charges of tractor with trolley for transportation of malba, garbage, furniture, soil, flower pots, building material and any other such items within the MNIT Campus and disposing the same as directed by Officer-in-charge. The hire charges include cost of services of Driver, lubricating oil and diesel etc. of the tractor (eight hours daily) but excluding labour for loading/unloading work.	Per day	365		
2	Hiring charges of tractor with water tanker capacity 5000 litres (having lift upto 10mtr) for transportation of water including filling, emptying and lifting upto 10.0m height with necessary arrangement of pipes, valves and other accessories within the campus. The hire charges include the cost of services of Driver, lubricants and diesel etc. of the tractor (eight hours daily).	Per day	365		
Total in Rs.					

I/We hereby agree to execute the work on the above mentioned rates and term condition, total amounting to Rs..... for the entire work and on the enclosed terms and condition of contract of the Institute.

Signature of the contractor with seal

Address:.....

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Mobile No.....

e-mail Id:.....

To be submitted in Envelope marked as - B