

# MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

J. L. N. Marg, Malaviya Nagar, Jaipur-302017 (Rajasthan)  
+91-141-2715035 Website - [www.mnit.ac.in](http://www.mnit.ac.in), Email Id: [erp.acad@mnit.ac.in](mailto:erp.acad@mnit.ac.in)

18 July, 2017

**Information for DASA new entrants - B.Tech. /B.Arch. – 2017-18**  
**Candidates are required to report in person between 21<sup>st</sup> July 2017 to 25<sup>th</sup> July 2017**

## Reporting in MNIT Jaipur

Postal address: Dean Academic  
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## How to pay fee

DASA Student need to pay the tuition fee of the first and second semester at the time of reporting. The fee of the first semester that has been paid through DASA will be transferred to MNIT Jaipur from DASA directly. Students can pay the tuition fee of second semester only. Please see the fee-structure for session 2017-18 uploaded separately on the Institute website [http://www.mnit.ac.in/academics/fee\\_structure.php](http://www.mnit.ac.in/academics/fee_structure.php)

Particulars	DASA-SAARC	DASA-NON SAARC	DASA CIWG
Tuition Fee deposited by the student at DASA	US \$ 2000	US \$ 4000	Rs. 62,500.00
Tuition fee to be paid at the Institute at the time of reporting	US \$ 2000	US \$ 4000	Rs. 62,500.00
Fee other than Tuition Fee	Rs. 35,000.00	Rs. 35,000.00	Rs. 35,000.00
Total Fee applicable to the students	US \$ 4000 + Rs. 35,000.00	US \$ 8000 + Rs. 35,000.00	Rs. 1,25,000.00 + Rs. 35,000.00

Fee deposition will be through Institute ERP System. ERP login credentials of the student will be provided by e-mail at the time of registration.

**The procedure for paying fee through online mode is given in “The Instruction for fee payment”.**

## DASA (CIWG)

Students admitted under DASA-CIWG category are required to pay complete fee (tuition fee + other fee) at the time of registration in Institute through Net Banking/Debit Card vide ERP. Login ID and password will be provided at the time of reporting in Institute. Students are advised to activate/enable Net Banking facility as payment charges are lesser in Net Banking as compared to Debit Card. In case students are depositing in US\$, they are required to submit exchange rate certificate alongwith DD in favour of Registrar, MNIT Jaipur.

## **DASA (other than CIWG)**

### **a. Tuition Fee:**

DASA students admitted under category other than CIWG should bring DD for tuition fee (both odd and even semesters tuition fee will be taken in odd semester) in US Dollars or Indian Rupees. In case student is paying in Indian rupees they are required to submit exchange rate certificate issued from Bank, DD should be in favour of Registrar MNIT Jaipur, payable at Jaipur.

### **b. Institute Fee:**

DASA students admitted under category other than CIWG are required to pay Institute fee at the time of registration in Institute through Net Banking/Debit Card vide ERP. Login ID and password will be provided at the time of reporting in Institute. **Students are advised to activate/enable Net Banking facility as payment charges are lesser in Net Banking as compared to Debit Card.**

## **Hostel Accommodation**

For hostel allotment, the following instructions are to be followed:

- (1) During the process of registration, students are required to give their willingness for Hostel. The Hostel Staff will be present during registration to guide the students.
- (2) The student will receive an e-mail (within 1-2 hours) about room allotment and ways of paying fee, for newcomers it is only through bank challan of ICICI bank
- (3) The student is required to submit the paid challan copy in the Hostel office following which the possession of room will be given.
- (4) For Hostel Fee, please refer the fee structure for session 2017-18 given on the Institute website ([http://mnit.ac.in/academics/fee\\_structure.php](http://mnit.ac.in/academics/fee_structure.php)). Telephone No. Hostel -0141-2713373, 2713308, email: [hosteloffice@mnit.ac.in](mailto:hosteloffice@mnit.ac.in)

## **Original documents required with two sets of photocopies at the time of registration/ reporting at MNIT Jaipur (DASA Entrants)**

1. Provisional admission letter of DASA.
2. Applicant's Passport/Citizenship Card, PIO Card, OCI Card (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted).
3. Proof for date of birth (Secondary Education Board / University Certificate [Class X or equivalent] or any certificate issued by the Government authorities) on or after 01-10-1992.
4. Mark Sheet of 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> (or) Equivalent examination(s). Prescribed admission criteria for Indian Nationals (NRIs including CIWG) shall be at least two years of education, inclusive of 11<sup>th</sup> & 12<sup>th</sup> or equivalent (not beyond), in a foreign country during the last 8 years and must pass the qualifying examination from abroad.
5. School certificate issued by competent authorities of the passing out school/college (11<sup>th</sup> and 12<sup>th</sup> Standard) or equivalent from any system of education as recognized by the Association of Indian University ([www.aiuweb.org](http://www.aiuweb.org)), Appendix-II and IV (if applicable).
6. If 12<sup>th</sup> not completed, under taking from the candidate.
7. Proof of fee payment.

8. Transfer Certificate and Character/Conduct Certificate/Leaving Certificate from School/College last studied.
9. Migration Certificate from the board.
10. Photo copy of SAT Score Card/Certificate (minimum total valid score of 1800 in SAT Subject Tests).
11. Four latest photographs
12. Medical Certificate from Govt. Hospital in India (especially in respect of AIDS TEST from competent authority).
13. Student Visa (applicable for foreign nationals).
14. Proof of last 5 year of education in foreign country in case of PIO/OCT/NRI (School leaving certificate/Marksheets/Study Certificate as in appendix IV).
15. For CIWG category- Passport of parent working in gulf, Visa of parent working in gulf as per Appendix-III, copy of parent's work permit (if any), Letter from company of parent working in gulf.

**The students are also required to submit the scanned documents (In Pen Drive):**

File 1:- Recent photograph (size 30KB in JPEG format) (In Pen Drive).

File 2:- The above documents in order in a single file [PDF format- in Pen Drive {Size not more than 2MB}] along with originals and their photocopies.

**Orientation Program and  
Tentative date of start of classes**

Attending of the Orientation program on 27- 29, July 2017 is compulsory for all students. The classes shall commence from 1<sup>st</sup> August, 2017 i.e. Tuesday.

**How to reach MNIT Jaipur**

The Institute is located south of Jaipur in Malaviya Nagar on Jawahar Lal Nehru Marg. The main railway station and Bus stand are approximately 10 Km from the Institute. The Airport is about 3 km away. Frequent city transport and private transport services are available for the Institute from every point of the city.

**Academic Section**

# REGISTRATION PROCESS

[For New DASA Entrants all branches I<sup>st</sup> Semester]

I (Odd) Semester, Session 2017-18

21<sup>st</sup> July 2017 to 25<sup>th</sup> July 2017

**(Candidate must report in person at Mini Auditorium, Prabha Bhawan,  
MNIT Jaipur)**



**Documents Verification**



**Online Registration Form filling in ERP system**



**Challan Generation for Tuition fee, Other Institute fee and  
Hostel Fee**



**Fee Deposition [in MNIT Campus ICICI Bank Ltd.]**



**Report back with Institute fee copy to Academic Section**

## Appendix-II

### Certificate from School as proof of completion of 11<sup>th</sup> and 12<sup>th</sup> Standard or equivalent (on School letter head)

Date:.....

#### Study Certificate

This is to certify that ..... S/o or D/o ..... was bonafide student of the institution from ..... to .....(from Class..... to Class.....).

He/she appeared/is appearing for the ..... Examination conducted by ..... (Board) in ..... (Month) 20.... (Year) in the following subjects.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

The medium of instruction in Class XI and XII was.....

Signature, Name & Seal of Head of School/Institution

*Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.*

**Certificate from the company/organization as proof that parent is working in gulf country  
(for CIWGC category only)**

Date: .....

**To Whom It may Concern**

This is to certify that ..... father of /mother of ..... is working in  
.....(Company name & address)  
since.....

He/she belongs to India & his/her passport number is .....

Signature, Name & Seal company/organization

Address of the company

**Certificate from School as proof of education (on School letter head)**

Date:.....

**Study Certificate**

This is to certify that ..... S/o or D/o ..... was bonafide student of  
the institution from ..... to .....(from Class..... to Class.....).

Signature, Name & Seal of Head of School/Institution

*Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.*