



Malaviya National Institute of Technology Jaipur
J.L.N. Marg, Jaipur – 302 017

Date 30.11.2015

Corrigendum

Name of the work: Providing Housekeeping, Cleaning & Sanitation Services through Service Contract at MNIT Jaipur

(Queries & Reply/clarification)

S.No.	Clause No./ Page No.	Queries	Reply/Clarification
1	Page-7	On Page no 7 as per the tender Scope of work Sec II on point no 4 you have mention clearly that Interested service providers may submit their proposals (details of maximum manpower required is given) including machines & equipments to be deployed for cleaning and material to be used for cleanliness.	The list of materials and machinery is enclosed in annexure-1.
2	Page-26	On page no 26 as per the Financial Bid Format you have mention only manpower costing not for material and machinery cost.	The cost of materials and machineries may be included in the service charges.
3	-	You have not mention what kind of material with brand and how much quantity of material you required for your institute.	The list of materials and machinery is enclosed in annexure-1.
4	-	You have not mention the List of Machinery you required with quantity and brand.	The list of materials and machinery is enclosed in annexure-1.
5	-	How much is the total area of institute including covered and open area.	Enclosed in annexure-2

6	Page-3	On Page no 3 Point no 1 (e) of Eligibility criteria you have asked to provide us the undertaking to deploy 20 more worker on short notice of 12 hrs otherwise agency will be liable to penalty. So please clarify this point how much of penalty you will charge.	The penalty may be Rs. 500/- per day and maximum upto Rs. 15000/-.
7	Page-18	On Page no 18 point no 22 In case any public complaint is received attributable to misconduct/misbehavior of contractor's personnel, & is assessed as true by Institute administration, a penalty may be deducted by the competent authority. So please clarify this point how much of penalty you will charge.	The minimum penalty may be Rs. 500/- and maximum upto Rs. 15000/-.
8	-	Please confirm for Bonus, leave, National holiday, Gratuity, will be provided by the institute or not as per the Government norms.	As per the prevailing acts or guideline issued by ministry of labour, Govt. of India.

The date of submission of tender may be extended up to 2:00 PM on 07.12.2015. The technical bid will be opened on 07.12.2015 at 3:30 PM.

Registrar

Annexure-1

The detail of machines and material required is given below

1.	Each housekeeping /cleaning staff must have the following	Hard Broom, Soft Broom, wiper, dry mop, wet mop, duster, Hard Brush, Glass Wiper, Dust Fan, Hand Mop, Scotch Brite, Spray Bottle, Father Brush, Cobweb Brush, Patti, Toilet brush or as per the requirement of site. The each staff should have the shoes, gloves and mask for safety.
2.	Material require (as per the site condition)	Washroom Cleaner, Floor Cleaner, Glass Cleaner, Room Cleaner, Toilet Bowl Cleaner, Furniture Cleaner, Steel Polish (Deep Gloss), Terranova, Cleaner Multipurpose, Phenyl (make-Taski, Brush Chem, MCH), Camphor tablets / neftlin Balls, Washing powder / washing cake as per site requirement.
3.	Machines required	Single disk machine – 6 nos. and Double disk machine – 6 nos. the machine pad (Red pad, white pad and black pad) may be replaced time to time. Pressure Machine- 15 Nos. (for toilets and tile cleaning)

Annexure-2

Total area of Campus

125.04 Hactare

Details of Covered Area in MNIT Campus

S.No.	Particulars	Area in Sqft.
1	Lecture Halls	30000
2	Library	15633
3	Workshop	31691
4	Hydraulic Lab.	9598
5	Metallurgy Lab	8236
6	Department	164972
7	Sports (Student Activity Centre)	8264
8	Prabha Bhawan	120000
9	Material research Centre	43000
10	Vivekanand lecture hall	350000
11	old Administrative Building	11400
12	Hostels	824502
13	Motor Garage	8774
14	Central Store	2668
15	Estate Section	9235
16	Dispensary	3055
17	Guest House	13513
18	Others	12000