

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR  
(Deemed University)**

**MINUTES OF THE THIRD MEETING OF THE BOARD OF GOVERNORS**

The third meeting of the Board of Governors was held on Monday the 17<sup>th</sup> November, 2003 at 2.00 P.M. in the Conference Room of the MHRD, New Delhi. The following members were present:

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| 1  | Dr. H.C.Pande  | Chairman                               |
| 2. | Shri V.S.Pandey<br>Joint Secretary (Technical)<br>Government of India<br>Ministry of Human Resource Development<br>New Delhi | Member<br>(Nominee of MHRD)            |
| 3. | Shri V.S.Singh<br>Secretary<br>Technical Education Department<br>Government of Rajasthan<br>Jaipur                           | Member<br>(Nominee of the State Govt.) |
| 4. | Dr.C.P.Srivastava<br>Educational Advisor<br>BIT, Noida   | Member<br>(Nominee of the UGC)         |
| 5. | Dr.S.K.Jain<br>Reader in Metallurgical Engineering Dept.<br>MNIT, Jaipur   | Member                                 |
| 6  | Prof. Ashok K. Jain<br>Director<br>MNIT, Jaipur  | Member Secretary                       |

Dr.R.S.Sirohi, Director, IIT, New Delhi expressed his inability to join the meeting due to preoccupations and his observations were placed before the BOG while taking the Agenda items for discussions. Shri A.K.Chhatwani, Executive Vice-President, M/s. Larson & Toubro Ltd., Mumbai expressed his inability to join the meeting.

The Chairman welcomed all the members to the 3<sup>rd</sup> meeting of the Board of Governors. The following agenda items were discussed and decisions taken:

1. **To confirm the minutes of the second meeting of the Board of Governors held on 21<sup>st</sup> June,2003.**

The minutes were confirmed. The observations of the Joint Secretary (T) MHRD on items 4.1 and 4.5 were taken up. It was clarified that the item No.4.1 of the minutes was deferred only due to absence of relevant orders by the MHRD till the last Board meeting. Now the orders to this effect have been issued by the MHRD.

As regards the item No.4.5, members expressed the following views on different sub -items:

- (a) The promotion should be made strictly on the basis of qualifications, merit and satisfactory performance and after proper job training, wherever required.
- (b) A policy be framed for all NITs regarding issue of liveries, shoes etc. to non-teaching employees for which MHRD may be requested to take necessary action.

With the clarification that the liabilities in question are not of permanent nature and the appointment can be terminated at any time, the Board approved sub items (c) & (d) as under:

- (c) The appointment of Medical Officer on part time basis @ Rs.8000/- per month.
- (d) Increase in the rate of part time allowance in the case of Homeopathy Doctor on part-time basis and Lady Doctor on part time basis.

With the above observations & clarifications item 4.5 was approved.

2. **To note the action taken on the decision of the Board of Governors at their 2<sup>nd</sup> meeting held on 21.6.2003.**

The action taken report was perused and noted. Arising out of the discussions, it was further decided that :

- (i) Hiring Services may further be reduced by 50%.

- (ii) Estate should be placed under the direct control of Campus Administrator,
- (iii) a summary of the feed back forms from students about each course be circulated to all the members of the BOG in the next meeting.

**3.1 To consider the minutes of the 2<sup>nd</sup> meeting of the Senate held on 26.09.2003.**

The minutes of the second meeting of the Senate were confirmed.

**3.2 To consider the reorganization of teaching posts**

The Board deliberated on this issue in great depth including teaching load and the arrangement of guest faculties. It was felt that more data is required before taking a final decision. In the meantime, it was decided to advertise the following positions in order to improve the quality of teaching.

Name of Department	Reader	Lecturer
1. Computer Engg. & Information Technology	2	5

**3.3 To consider the reorganization of Non-teaching posts.**

The members expressed a serious concern on the very large number of non-teaching employees. The members were apprised of the prevailing situation and the efforts made so far including the difficulties. The members appreciated the efforts made to reduce the non-teaching staff and perused the proposal under consideration.

The Board decided to abolish the 80 posts & transfer the existing staff of 9 abolished posts to equivalent existing posts in the Institute purely temporarily.

It was decided to maintain 1:1.5 ratio between the teaching and non-teaching staff, suitable proposal be brought before the BOG.

It was pointed out by the Chairman that existing staff on non-teaching posts lack qualifications and training required for the job being held. For some unexplained reasons promotion from Class - IV category to Class III post of Technicians and Foremen were made in spite of total lack of qualifications

required for the job in question. Consequently the Institute is faced with a situation where sophisticated and expensive equipment is to be handled by totally un-suitable persons. Thus a few suitably qualified and trained technical staff are absolutely necessary to run the laboratories and workshop properly and therefore the Board should approve such posts in view of the dire necessity.

The proposal to create new posts was not approved however it was decided that only where absolutely essential contract appointment could be considered.

The Board noted ceiling on non-teaching salaries etc. at the level of RE 2000-2001 for Financial Year 2003-2004 by the MHRD. It was reported that due to various reasons primarily court cases the actual expenditure would be around Rs.417 lakhs against a ceiling of Rs.381. The Board desired that the Institute may submit the reasons for exceeding the expenditure from Rs.381 lakhs to tentatively Rs.417 lakhs during financial year 2003-2004. The information should be compiled and placed before the next meeting of the Finance Committee.

**3.4 To consider the appointment of two experts on the Selection Committee under CAS as well as for direct selection.**

The BOG authorized the Chairman of the BOG to nominate two experts on behalf of the BOG from a list of experts from various IITs, NITs and national research labs. to be prepared by the Director.

**3.5 To consider the matter of Pension Scheme existing in the Institute.**

The members were apprised of the complete background and status of the pension and PF scheme in the Institute. They were informed that the Government of India has recently appointed a Committee and have asked all NITs to submit the required information by 20<sup>th</sup> November,2003.

In view of the above, it was resolved that the commutation and enhanced D.A. etc. to retired employees be kept in abeyance till the decision is taken by the MHRD.

